

# Self appraisal report Of Public Authority By Auditor

Year(2020-21)

Year:\*

2020-2021



Search



## 1.1 Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]

1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	1.28	Fully Met / https://ww w.canarab ank.com/e nglish/abo ut-us/
1.1.2	Head of the organization	1.28	Fully Met	1.28	1.28	Fully Met / https://ww w.canarab ank.com/e nglish/abo ut-us/
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	1.28	Fully Met / https://ww w.canarab ank.com/e nglish/abo ut-us/

Fully Met /  
<https://www.canarabank.com/english/about-us/>

Fully Met 1.28

<https://www.canarabank.com/english/about-us/>

1.28

Fully Met

1.28

Function and duties

1.1.4

Fully Met /  
<https://www.canarabank.com/english/about-us/>

Fully Met 1.28

<https://www.canarabank.com/english/about-us/>

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Fully Met

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Organization Chart

1.1.5

Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt

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<https://www.canarabank.com/english/about-us/>

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Fully Met

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HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt

1.1.6

1.2 Power and duties of its officers and employees[Section 4(1) (b)(ii)]

Fully Met /  
<https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf>

Powers and duties of officers (administrative, financial and judicial)

1.2.1

<https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf>

Fully Met

1.54

1.54

Fully Met /  
[https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

Power and duties of other employees

1.2.2

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Fully Met

1.54

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Rules/orders under which powers and duty are derived and

1.2.3

[https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

Fully Met

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Fully Met /

https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf

Fully Met /

https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf

1.2.4 Exercised

1.54

Fully Met

1.54

https://www.canarabank.com/User\_page.aspx?menulevel=5&menuid=6&CatID=28

Fully Met 1.54

1.2.5 Work allocation

1.54

Fully Met

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https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf

Fully Met 1.54

### 1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]

Process of decision making

Identify key decision making points

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https://www.canarabank.com/User\_page.aspx?menulevel=5&menuid=6&CatID=28

Fully Met/ https://www.canarabank.com/media/7674/Citizen-on-Customer-Service.pdf

Final decision making authority

1.3.2

1.54 Fully Met 1.54

Related provisions, acts, rules etc.

1.3.3

1.54 Fully Met 1.54

Time limit for taking a decisions, if any

1.3.4

1.54 Fully Met 1.54

Fully Met /  
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ank.com/  
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1.3.5 Channel of supervision and accountability Fully Met 1.54 Fully Met 1.54

[https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

#### 1.4 Norms for discharge of functions[Section 4(1)(b)(iv)]

1.4.1 Nature of functions/services offered Fully Met 1.54 Fully Met 1.54

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D=28

1.4.2 Norms/standards for functions/service delivery Fully Met 1.54 Fully Met 1.54

[https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

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Process  
by which  
these  
services  
can be  
accessed

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1.54

Fully Met

Fully Met 1.54

1.4.3

Fully Met /  
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media/76  
74/Citizen  
-Charter-  
on-  
Customer  
Service.p  
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Time-limit  
for  
achieving  
the  
targets

https://www.canarabank.com/media/7674/Citizen-Charter-on-Customer-Service.pdf

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Fully Met 1.54

1.4.4

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Process of  
redress of  
grievances

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1.54

Fully Met

Fully Met 1.54

1.4.5

1.5 Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]

Fully Met / https://ww w.canarab ank.com/	Title and nature of the record/ manual /instruction.	1.92	Fully Met	https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28	1.92	Fully Met	1.92	1.5.1
User_pag e.aspx? menulevel =5&menui d=6&Catl D=28								
Fully Met / https://ww w.canarab ank.com/	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=5&CatID=9	1.92	Fully Met	1.92	1.5.2
User_pag e.aspx? menulevel =5&menui d=5&Catl D=9								
Fully Met / https://ww w.canarab ank.com/	Acts/ Rules manuals etc.	1.92	Fully Met	http://financialservices.gov.in/act-rule/Banking/Banking-Acts https://www.canarabank.com/User_page.aspx?othlink=15	1.92	Fully Met	1.92	1.5.3
User_pag e.aspx? othlink=15								



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1.5.4 Transfer policy and transfer orders  Fully Met  Fully Met 1.92 [https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

## 1.6 Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]

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ank.com/  
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e.aspx?  
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1.6.1 Categories of documents  Fully Met  Fully Met 3.85 [https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

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ank.com/  
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e.aspx?  
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1.6.2 Custodian of documents/categories  Fully Met  Fully Met 3.85 [https://www.canarabank.com/User\\_page.aspx?menulevel=5&menuid=6&CatID=28](https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28)

**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority  
[Section 4(1)(b)(viii)]**

1.7

Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28	Fully Met	0.96	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=6&CatID=28
1.7.1							
Composition	0.96	Fully Met	0.96	https://www.canarabank.com/bod.aspx	Fully Met	0.96	Fully Met / https://www.canarabank.com/bod.aspx
Dates from which constituted	0	Not Applicable	0				NA
Term/Tenure	0	Not Applicable	0				NA
1.7.5 Powers and functions	0.96	Fully Met	0.96	https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf	Fully Met	0.96	Fully Met / https://www.canarabank.com/media/7671/credit-sanctioning-powers.pdf

1.7.6	Whether their meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA	
1.7.7	Whether the minutes of the meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA	
1.7.8	Place where the minutes if open to the public are available?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	Na	
1.8	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>						Fully Met /
1.8.1	Name and designation	<input type="text" value="3.85"/>	Fully Met	<input type="text" value="3.85"/>	Fully Met	3.85	
						Fully Met /	
						<a href="https://www.canarabank.com/media/10015/EMPLIST_UPDATED.pdf">https://www.canarabank.com/media/10015/EMPLIST_UPDATED.pdf</a>	
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						ank.com/media/10015/EMP	
						LIST_UP	
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Telephone  
, fax and  
email ID

3.85

Fully Met

3.85

https://www.canarabank.com/media/10015  
/EMPLIST\_UPDATED.pdf

Fully Met

3.85

1.8.2

### 1.9 Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]

1.9

Fully Met /  
https://ww  
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ank.com/  
media/10  
015/EMP  
LIST\_UP  
DATED.p  
df

List of  
employees  
with Gross  
monthly  
remuneration

3.85

Fully Met

3.85

https://www.canarabank.com/media/10015  
/EMPLIST\_UPDATED.pdf

Fully Met

3.85

1.9.1

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d=6&Catl  
D=28

System of  
compensation  
as provided in  
its regulations

3.85

Fully Met

3.85

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/EMPLIST\_UPDATED.pdf  
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spx?menulevel=5&menuid=6&CatID=28

Fully Met

3.85

1.9.2

### 1.10 Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]

1.10



1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	3.85	Not Met	0	Not Met	0	Not Met the information related disciplinary action may be provided on the website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	3.85	Not Met	0	Not Met	0	Not Met/ Decision regarding minor and major penalty may also be provided

**1.12 Programmes to advance understanding of RTI(Section 26)**

1.12.1	Educational programmes	1.92	Fully Met	1.92	Fully Met	1.92	Fully Met
1.12.2	Efforts to encourage public authority to participate in these programmes	1.92	Fully Met	1.92	Fully Met	1.92	Fully Met

Trainings conducted for PIOs and supporting staffs

It is mandatory for all the PIOs and supporting staffs to attend the training programs

1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	Training conducted	Fully Met	1.92	Fully Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	<a href="https://www.canarabank.com/User_page.aspx?othlink=15">https://www.canarabank.com/User_page.aspx?othlink=15</a>	Fully Met	1.92	Fully Met / <a href="https://www.canarabank.com/User_page.aspx?othlink=15">https://www.canarabank.com/User_page.aspx?othlink=15</a>

**1.13 Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**

1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Fully Met	7.69	<a href="https://www.canarabank.com/User_page.aspx?menulevel=5&amp;menuid=6&amp;CatID=28">https://www.canarabank.com/User_page.aspx?menulevel=5&amp;menuid=6&amp;CatID=28</a>	Fully Met	7.69	Fully Met / <a href="https://www.canarabank.com/User_page.aspx?menulevel=5&amp;menuid=6&amp;CatID=28">https://www.canarabank.com/User_page.aspx?menulevel=5&amp;menuid=6&amp;CatID=28</a>
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**Total 95 88**

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# Self appraisal report Of Public Authority By Auditor

Year(2020-21)

Year:\*

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Details of disbursement	Item Details	Sub-Category by PA	Amounts Charged by PA	Reference by PA	Auditor Remarks	Auditor Remarks URL

## 2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]

2.1.1	Total Budget for the public authority	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	NA
2.1.2	Budget for each agency and plan & programmes	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	NA
2.1.3	Proposed expenditures	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	NA
2.1.4	Revised budget for each agency, if any	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	NA



2.1.5	Report on disbursements made and place where the related reports are available	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)									
2.2.1	Budget	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable
2.2.2		<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable	<input type="text" value="0"/> Not Applicable

Foreign and domestic  
Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.-  
(a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit

2.2.3

16.67

Fully Met

16.67

<https://www.canarabank.com/tenders.aspx>  
[https://www.canarabank.com/User\\_page.aspx?cid=110](https://www.canarabank.com/User_page.aspx?cid=110)

Fully Met

16.67

Fully Met / [https://www.canarabank.com/User\\_page.aspx?cid=110](https://www.canarabank.com/User_page.aspx?cid=110)

Information related to procurements-

(a)

Notice/tender enquires, and corrigenda if any thereon,

(b) Details of the bids awarded

comprising the names of the suppliers of goods/ services being procured, (c)

The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.

### 2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

2.3.1	Name of the programme of activity	6.25	Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5
2.3.2	Objective of the programme	6.25	Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5
2.3.3	Procedure to avail benefits	6.25	Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5

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Fully Met / https://ww w.canarab ank.com/ User_pag e.aspx? menulevel =1&menui d=1&Catl D=5		Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Physical and financial targets of the programme	2.3.5
Fully Met / https://ww w.canarab ank.com/ User_pag e.aspx? menulevel =1&menui d=1&Catl D=5		Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Nature/ scale of subsidy /amount allotted	2.3.6

2.3.7	Eligibility criteria for grant of subsidy	6.25	Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	6.25	Fully Met	6.25	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5	Fully Met	6.25	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=1&CatID=5
<b>2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>								
2.4.1	Discretionary and non-discretionary grants/allocations to State Govt./NGOs/other institutions	25	Fully Met	25.00	https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=2&CatID=36	Fully Met	25.00	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=1&menuid=2&CatID=36

Annual accounts of all legal entities who are provided grants by public authorities	25	Fully Met	25.00	Fully Met	25.00	Fully Met / https://www.canarabank.com/User_page.aspx?othlink=107	Fully Met / https://www.canarabank.com/User_page.aspx?othlink=107
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2.4.2

**2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]**

Concessions, permits or authorizations granted by public authority	0	Not Applicable	0	Not Applicable	0	NA	NA
Concessions, permits or authorizations granted by public authority	0	Not Applicable	0	Not Applicable	0	NA	NA

2.5.1

2.5.2

For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations

2.6 CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]



2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	<input type="text" value="0"/>	<input type="text" value="0"/>	Not Applicable	NA
<b>Total</b>		<b>117</b>	<b>117</b>	<b>117</b>	<b>117</b>

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# Self appraisal report Of Public Authority By Auditor

Year(2020-21)

Year:\*

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Sl. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	<a href="https://www.canarabank.com/User_page.aspx?othlink=15">https://www.canarabank.com/User_page.aspx?othlink=15</a> <a href="https://www.canarabank.com/media/7101/3-2-rti-bare-act-hindi.pdf">https://www.canarabank.com/media/7101/3-2-rti-bare-act-hindi.pdf</a> <a href="http://financialservices.gov.in/act-rule/Banking/Banking-Acts">http://financialservices.gov.in/act-rule/Banking/Banking-Acts</a>	Fully Met	12.50	Fully Met / <a href="https://www.canarabank.com/">https://www.canarabank.com/</a> User_page.aspx?othlink=15 While Canara Bank is doing consultation with employees and also doing market studies before formulation of

policy, However, it would be advice to make this process more interactive and a mechanism may be developed for wider consultation with members of the public.

Not Met / The arrangements for public may be developed and day & time may be fixed for visitors and IFC may be created to provide information

Not Met 0

0

Not Applicable

0

3.1.2

<p>Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day &amp; time allotted for visitors, (c) Contact details of Information &amp; Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p>	<p>frequently sought by the RTI applicants</p>
<p>Public-private partnerships (PPP)-</p>	
<p>Details of Special Purpose Vehicle (SPV), if any</p>	
<p>0</p>	
<p>0</p>	
<p>Not Applicable</p>	<p>Not Applicable</p>
<p>0</p>	<p>0</p>
<p>0</p>	<p>NA</p>

3.1.3

3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA
3.1.5	Public-private partnerships (PPP)- Concession agreements.	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA
3.1.6	Public-private partnerships (PPP)- Operation and maintenance manuals	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA
3.1.7	Public-private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>	Not Applicable	NA

<p>Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government</p>	<p>0</p>	<p>Not Applicable</p>	<p>0</p>	<p>NA</p>
<p>Public-private partnerships (PPP) - Information relating to outputs and outcomes</p>	<p>0</p>	<p>Not Applicable</p>	<p>0</p>	<p>NA</p>
<p>Public-private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)</p>	<p>0</p>	<p>Not Applicable</p>	<p>0</p>	<p>NA</p>

3.1.8

3.1.9

3.1.10

Public-private partnerships (PPP) - All payment made under the PPP project

0

Not Applicable

Not Applicable

NA

3.1.11

**3.2 Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**

Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year

0

Not Applicable

Not Met

Not Met/ The Canara Bank should have a mechanism to have interaction with public while formulating policies / decisions

3.2.1

Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process

3.2.2

0

Not Applicable

0

Not Met/  
The Canara Bank should have a mechanism to have interaction with public while formulating policies / decisions

Not Met

0

Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process

3.2.3

0

Not Applicable

0

Not Met/  
The Canara Bank should have a mechanism to have interaction with public while formulating policies / decisions. The bank should

Not Met

0



Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy		outline the arrangement for consultation before formulation of policy. The bank should outline the arrangement for consultation before formulation of policy.
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**3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**

Use of the most effective means of communication - Internet (website)	Fully Met	Fully Met / <a href="https://www.canarabank.com/english/">https://www.canarabank.com/english/</a> <a href="https://www.canarabank.com/canaraH.asp">https://www.canarabank.com/canaraH.asp</a>
3.3.1	50	50.00

**3.4 Form of accessibility of information manual/ handbook[Section 4(1)(b)]**

		Fully Met / <a href="https://www.canarabank.com/canaraH.asp">https://www.canarabank.com/canaraH.asp</a>
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3.4.1	Information manual/handbook available in Electronic format	Fully Met	25.00	https://www.canarabank.com/User_page.aspx?othlink=133	Fully Met	25.00	Fully Met / https://www.canarabank.com/User_page.aspx?othlink=133
3.4.2	Information manual/handbook available in Printed format	Fully Met	25.00	Available in Head Office	Fully Met	25.00	Fully Met

**3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**

3.5.1	List of materials available Free of cost	Fully Met	25.00	https://www.canarabank.com/User_page.aspx?subid=5	Fully Met	25.00	Fully Met / https://www.canarabank.com/User_page.aspx?subid=5
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0		Not Applicable	0	NA
<b>Total</b>			<b>138</b>			<b>200</b>	<b>138</b>



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S. No	Details of disclosure	Total Marks	Scored Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	14.29	Fully Met	14.29	https://www.canarabank.com/	Fully Met	14.29	Fully Met / https://www.canarabank.com/
4.1.2	Vernacular/ Local Language	14.29	Fully Met	14.29	https://www.canarabank.com/canaraH.asp x	Fully Met	14.29	Fully Met / https://www.canarabank.com/canaraH.asp ank.com/canaraH.as px
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual update	28.57	Fully Met	28.57	Differs from document uploaded in the website	Fully Met	28.57	Fully Met
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							

4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	https://www.canarabank.com/	Fully Met	9.52	Fully Met / https://www.canarabank.com/
4.3.2	Name/ title of the document/record/other information	9.52	Fully Met	9.52	https://www.canarabank.com/	Fully Met	9.52	Fully Met / https://www.canarabank.com/
4.3.3	Location where available	9.52	Fully Met	9.52	https://www.canarabank.com/	Fully Met	9.52	Fully Met / https://www.canarabank.com/
<b>4.4 Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xy)]</b>								
4.4.1	Name & location of the facility	7.14	Fully Met	7.14	https://www.canarabank.com/locator.aspx	Fully Met	7.14	Fully Met / https://www.canarabank.com/locator.aspx
4.4.2	Details of information made available	7.14	Fully Met	7.14	https://www.canarabank.com/locator.aspx	Fully Met	7.14	Fully Met / https://www.canarabank.com/locator.aspx

4.4.3	Working hours of the facility	7.14	Fully Met	7.14	https://www.canarabank.com/locator.aspx	Partially Met	3.57	Partially Met / https://www.canarabank.com/locator.aspx
4.4.4	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	https://www.canarabank.com/locator.aspx	Fully Met	7.14	Fully Met / https://www.canarabank.com/locator.aspx
4.5	<b>Such other information as may be prescribed under Section 4(i) (b)(xviii)</b>							
4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=5&CatID=2	Fully Met	3.57	Fully Met / https://www.canarabank.com/User_page.aspx?menulevel=5&menuid=5&CatID=2

4.5.2	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	<p><a href="https://www.canarabank.com/User_page.aspx?othlink=318">https://www.canarabank.com/User_page.aspx?othlink=318</a> further, Kolkata High Court vide its Judgment in Saket S Gokhale v/s UOI (WP (L) no. 2678/2020 with interim application (L) no. 4436/2020), prohibited publication of personal details of RTI applicants. This was reiterated by Mumbai High Court in its recent Judgment given on 05.11.2020. In view of the above judgments, Bank stopped uploading of details of applicants and appeals on Bank's website.</p>	Fully Met	3.57	Fully Met
4.5.3	List of completed schemes/projects/ Programmes	0	Not Applicable	0		Not Met	0	Not Met
4.5.4	List of schemes/projects/ programme underway	3.57	Fully Met	3.57	<p><a href="https://www.canarabank.com/">https://www.canarabank.com/</a></p>	Fully Met	3.57	Fully Met / <a href="https://www.canarabank.com/">https://www.canarabank.com/</a>

<p>Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract</p>	<p>3.57</p>	<p>3.57</p>	<p><a href="https://www.canarabank.com/tenders.aspx">https://www.canarabank.com/tenders.aspx</a></p>	<p>Fully Met</p>	<p>3.57</p>	<p>Fully Met / <a href="https://www.canarabank.com/tenders.aspx">https://www.canarabank.com/tenders.aspx</a></p>
<p>Annual Report</p>	<p>3.57</p>	<p>3.57</p>	<p><a href="https://www.canarabank.com/User_page.aspx?othlink=107">https://www.canarabank.com/User_page.aspx?othlink=107</a></p>	<p>Fully Met</p>	<p>3.57</p>	<p>Fully Met / <a href="https://www.canarabank.com/User_page.aspx?othlink=107">https://www.canarabank.com/User_page.aspx?othlink=107</a></p>
<p>Frequently Asked Question (FAQs)</p>	<p>3.57</p>	<p>3.57</p>	<p><a href="https://www.canarabank.com/User_page.aspx?othlink=133">https://www.canarabank.com/User_page.aspx?othlink=133</a></p>	<p>Fully Met</p>	<p>3.57</p>	<p>Fully Met / <a href="https://www.canarabank.com/User_page.aspx?othlink=133">https://www.canarabank.com/User_page.aspx?othlink=133</a></p>



Any other information such as - (a) Citizen's Charter, (b) Result Framework Document	3.57	Fully Met	3.57	https://www.canarabank.com/media/7674/Citizen-Charter-on-Customer-Service.pdf	Fully Met	3.57	Fully Met / https://www.canarabank.com/media/7674/Citizen-Charter-on-Customer-Service.pdf
4.5.8							
reports on the , (d) Performance against the benchmarks set in the Citizen's Charter							

**4.6 Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**

Details of applications received and disposed	14.29	Fully Met	14.29	https://www.canarabank.com/User_page.aspx?othlink=318 further, Kolkata High Court vide its Judgment in Saket S Gokhale v/s UOI (WP (L) no. 2678/2020 with interim application (L) no. 4436/2020), prohibited publication of personal details of RTI applicants. This was reiterated by Mumbai High Court in its recent Judgment given on 05.11.2020. In view of teh above judgments, Bank stopped uploading of details of applicants and appeals on Bank's website.	Fully Met	14.29	Fully Met
4.6.1							

4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	Fully Met	<a href="https://www.canarabank.com/User_page.aspx?othlink=318">https://www.canarabank.com/User_page.aspx?othlink=318</a> further, Kolkata High Court vide its Judgment in Saket S Gokhale v/s UOI (WP (L) no. 2678/2020 with interim application (L) no. 4436/2020), prohibited publication of personal details of RTI applicants. This was reiterated by Mumbai High Court in its recent Judgment given on 05.11.2020. In view of the above judgments, Bank stopped uploading of details of applicants and appeals on Bank's website.	Fully Met
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#### 4.7 Replies to questions asked in the parliament[Section 4(1)(d)(2)]

4.7.1	Details of questions asked and replies given	0	Not Applicable	0	Not Applicable	NA
<b>Total</b>		<b>168</b>		<b>168</b>	<b>171</b>	<b>164</b>

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Sl. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
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5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]

5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	<input type="text" value="20"/>	Fully Met	<input type="text" value="20.00"/>	<a href="https://www.canarabank.com/media/10022/PIOFAA%20list.pdf">https://www.canarabank.com/media/10022/PIOFAA%20list.pdf</a>	Fully Met	20.00	Fully Met / <a href="https://www.canarabank.com/media/10022/PIOFAA%20list.pdf">https://www.canarabank.com/media/10022/PIOFAA%20list.pdf</a>
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<p>5.1.2</p> <p>Details of third party audit of voluntary disclosure</p>	<p>-(a) Dates of audit carried out , (b)</p>	<p>20</p>	<p>Fully Met</p>	<p>20.00</p>	<p><a href="https://www.canarabank.com/User_page.aspx?othlink=19">https://www.canarabank.com/User_page.aspx?othlink=19</a></p>	<p>Fully Met</p>	<p>Fully Met</p>
<p>5.1.3</p> <p>Appointment of Nodal Officers not below the rank of Joint Secretary/</p>	<p>Additional</p>	<p>20</p>	<p>Fully Met</p>	<p>20.00</p>	<p>Shri P V Hari, Assistant General Manager, RLFP Wing, HO Bengaluru is the Nodal Officer for Canara Bank</p>	<p>Fully Met</p>	<p>Fully Met</p>
<p>appointment , (b) Name &amp;</p>	<p>Designation of the officers</p>						

<p>5.1.4</p> <p>Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name &amp; Designation of the officers</p>	<p>0</p> <p>Not Applicable</p>	<p>Not Met</p>	<p>The canara bank should constitute consultancy committee of key stock holder for advice on suo-motu disclosure</p>
<p>5.1.5</p> <p>Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name &amp; Designation of the Officers</p>	<p>0</p> <p>Not Applicable</p>	<p>Not Met</p>	<p>Not Met / they should constitute Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information</p>

**Total**                      **60**                      **60**                      **100**                      **60**

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## 6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information

6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	<a href="https://www.canarabank.com/">https://www.canarabank.com/</a>	Fully Met	25.00	Canara Bank has disclosed a great deal of information about its services and items to be disclosed under RTI act section 4(ii) b. it can further make its RTI page more user friendly by incorporating
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**6.2 Guidelines for Indian Government Websites (GIGW) is followed in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ**

6.2.1	Whether STQC certification obtained and its validity	<input type="text" value="0"/>	Not Applicable	<p>Not Applicable / while STQC is strictly require for those organizations which use Nic.in and Gov.in, the bank should get in touch with Ministry of Electronics and Information Technology for choosing the relevant certification.</p>
6.2.2	Does the website show the certificate on the Website?	<input type="text" value="0"/>	Not Applicable	<p>It should acquire a relevant certificate and show on its website.</p>

<b>Total</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
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