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|  <p>केनरा बैंक Canara Bank</p> <p>HUMAN RESOURCES WING INDUSTRIAL RELATIONS SECTION HEAD OFFICE : BANGALORE-560 002</p> | <p>CIRCULAR NO.: 539 /2015</p> <p>I N D E X : STF - 27</p> <p>D A T E : 11.11.2015</p> |
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SUB: IBA MEDICAL INSURANCE SCHEME FOR THE SPOUSE OF DECEASED EMPLOYEES WHO EXITED FROM THE SERVICES OF THE BANK ON ACCOUNT OF DEATH, SUPERANNUATION, VRS & SVRS.

As a part of the 10th Bipartite Settlement / Joint Note dated 25th May, 2015, a Medical Insurance Scheme for the Officers /Employees has been introduced by the Indian Banks' Association. It has been decided by the parties to the Settlement/Joint Note that, said Medical Insurance Scheme will be extended to the existing retirees also, subject to payment of the agreed premium by them. Accordingly, Bank had called for willingness from retired employees i.e. employees retired on account of Superannuation, VRS & SVRS.

Now the Indian Banks' Association (IBA) has informed that the facility can be extended to the "Spouses of Retirees" subject to payment of premium being borne by them. In view of the same option is called from the spouses of deceased employees who exited from the services of the Bank on account of Death, Superannuation, VRS & SVRS.

The relevant appendix of Bipartite Settlement containing the details is enclosed as Annexure-I.

TERMS AND CONDITIONS:

- a) The spouses of deceased employees who exited from the services of the Bank on account of Death, Superannuation, VRS & SVRS (herein after called as optee) shall submit the application/ option letter/ authorization letter in the prescribed format as per Annexure-II on or before 27.11.2015 to the nearest HRM Section of the Circle.
- b) The optee has to furnish the details of his/ her account with Canara Bank from which he/she wishes the Bank to debit the premium amount along with service tax. In case the optee is drawing family pension, necessarily the details of pension account only shall be furnished. He/she shall also give mandate/ authorization to this effect to the Bank.
- c) Bank will be debiting the account as per the authorization letter given, from the specified account of the Canara Bank, for full amount of annual premium along with service tax decided by the Insurance Company as and when due/demanded without any prior intimation/information to the optee subject to availability of sufficient funds in the account.
- d) Bank will continue to act as per the Authorization letter unless the instructions otherwise is conveyed in writing by such spouse of the eligible retiree at least one month before the due date of payment of premium.

- e) At the time when the premium becomes due for payment, in case sufficient fund balance is not maintained by the optee in the Account of Canara Bank as specified above for which mandate is given by him/her, the option would be treated as lapsed and the Bank shall not be held responsible under any circumstances for the lapse of Insurance Policy/ non commencement of availability of coverage.
- f) The Annual Premium payable is subject to changes from time to time as fixed by the Insurance Company every year.
- g) The terms, conditions & continuation of the scheme shall also be subject to Industry Level decision and the clarification/ interpretation of various terms and conditions of the scheme shall be strictly as communicated by the IBA and the optees shall be bound by the same.
- h) Since the master policy has already commenced for the retirees from 01.11.2015, for the optee who join and remit the premium, it shall be noted that the coverage to them would start from date of remittance of the premium by the Bank to the Insurance Company till 31.10.2016 the date on which the master policy would expiry. However, there will not be any pro-rata reduction in the premium to be paid and the optee has to pay the entire premium as indicated below.
- i) The Bank, after the cutoff date for remittance of option, or after extended date for submission of option as the case may be, would decide the date of remittance of premium and a message would be sent to the registered mobile numbers and additional information would also be published in the website of the Bank. The eligible spouses of retirees have to arrange for the sufficient funds towards payment of premium in the operative account authorized for debit. In any case it may be noted that the funds shall be kept ready in the operative SB account/ pension account of the spouses of deceased retired employees by 05.12.2015 towards deduction towards premium.
- j) As per the guidelines only spouses of deceased employee who exited from the services of the Bank on account of Death, Superannuation, VRS & SVRS are eligible to opt and they are not eligible to add their dependants under the coverage.
- k) Since all the future communication would be by way of SMS/e-mail and as the TPA, Insurance Company would also require mobile number and e-mail details, the optee shall provide the said details mandatorily. In case he/ she do not have his/ her own mobile number or e-mail, they may provide the details of mobile number and e-mail of their nearest kin who can pass on the messages to her/ him.
- l) It may be noted that the option would be one time measure and those who do not opt now, will not be allowed to join later. Similarly, those who join now and subsequently opt out also will not be allowed to rejoin again.
- m) The policy shall be in the name of Indian Bank's Association Member Banks.
- n) Identity Card is proposed to be issued by United India Insurance Company's Third Party Administrator.
- o) **Those who are desirous to opt may ensure that they do so as stated above and ensure that their option reaches at the concerned HRM Section on or before 27.11.2015.** Bank shall not be responsible for any delay in receipt of the application for what so ever reason including postal delay.

SUM INSURED/ PREMIUM:

For the present option the details of sum insured for the financial year 2015-16 and premium to be payable inclusive of service tax at 14% is as under:

| | Sum Insured | Premium | Service Tax @ 14% rounded to next rupee | Total Annual Premium Including service Tax |
|-------------------------------------|---------------|-----------|---|--|
| Spouse of deceased Workman employee | Rs.3.00 Lakhs | Rs.4930/- | Rs. 691/- | Rs.5621/- |
| Spouse of deceased Officer employee | Rs.4.00 Lakhs | Rs.6573/- | Rs.921/- | Rs.7494/- |

It shall be specifically noted that:-

1. The master policy for retired has commenced from 01.11.2015 and is available for one year i.e. upto 31.10.2016.
2. Since the optees are joining the said policy the coverage for them would start only from the remittance of premium to the Insurance Company by the Bank as indicated above. However, the coverage in any case would expire for them also on 31.10.2016.
3. There will not be any pro rata reduction in the premium amount on the ground that the commencement of coverage is on a subsequent date.
4. The optees cannot cover their dependants under the policy.

The contents of this circular shall be placed on the Website of the Bank and notice Board of Branches/ Offices for the information of all the retirees.

C P GIRI
GENERAL MANAGER