

NOTICE INVITING TENDERS

Canara Bank, Premises & Estate Section, Circle Office, Vijayawada invites sealed Turnkey Tenders from eligible & experienced Firms / Companies in “TWO BID CONCEPT” for Construction of New Bank own Building at Sy. No: 29/1A, Yendapallivalasa, Araku valley, Visakhapatnam.

1) Details of the Turnkey Tender :

Name of the Work	Construction of new Bank own Building at Sy. No: 29/1A, Yendapallivalasa, Araku valley, Visakhapatnam for housing of Branch.
Location of Work (Vacant Site)	Sy. No: 29/1A, Yendapallivalasa, Araku valley, Visakhapatnam District.
Description of Work	Civil, Electrical and Plumbing Works by replicating the Plan of proposed Building in above site on Turnkey Basis.
Estimated cost of the works	Rs.60.00 Lakhs
Earnest Money deposit	Rupees Sixty Thousand Only (Rs. 60,000/-) by way of Demand Draft of a Scheduled Bank drawn in favour of Canara Bank, Circle Office, Vijayawada payable at Vijayawada.
Period of completion	210 days from the date of issue of work order
Date of Pre bid meeting	On 29.07.2019 at 3.00PM
Turnkey Tender documents (soft copy)	Can be downloaded free of cost from Canara Bank's web site & Central Public Procurement (CPP) portal www.eprocure.gov.in from 20.07.2019 till last date of submission https://canarabank.com/english/announcements/ & https://eprocure.gov.in
Last date and time for submission of the Turnkey Tender	Sealed envelopes to be submitted on or before 09.08.2019 by 3.00PM to the office of: The Divisional Manager, Canara Bank Premises & Estate Section Circle Office (Annexe) 2 ND Floor, D. No: 54-15-5, Dhoom Building, Srinivasa Nagar Bank Colony, Vijayawada - 520 008
Date and time of Opening of the Turnkey Tender - Technical bids	Tenders will be opened on 09.08.2019 at 3.30PM

2) **Eligibility Criteria** : Contractors who fulfill the following requirements are eligible to apply:

The Contractor/ Company/ Firm having well established office in Andhra Pradesh/ Telangana and facilities for undertaking Civil, Electrical and Plumbing Works, and who have executed **similar nature of works** (i.e., Civil, Electrical and Plumbing Works on Turnkey Basis for offices / residential /commercial buildings.) are eligible to apply. Considering the Applicants profiles, facilities & business turn over, the Turnkey bidder will become eligible. The applicants are requested to furnish the full details of the company's profile, client list details of major projects of similar nature executed with documentary proof.

2.1 The Tenderer should not have been blacklisted by any organisation / institution and should submit a declaration on letter head confirming the same.

Sl.	Criteria	Documents Required
1	The contractor should be registered with CPWD or State PWD or MES or Railways or such other Government organizations or Registered in Public sector units or Public sector Bank's or Financial Institutions or Reputed Corporate companies, MNC's, IT companies as per Eligibility Criteria.	A copy of valid registration certificate from respective authorities.
2	The Contractor should have minimum of 05 (Five) years' experience in the relevant field as on 31.03.2019.	Copy of Registration of the Firm or Copy of incorporation. At least one copy of the work order from the clients prior to 31.03.2019 .
3	Bidder should have a minimum of Rs.60.00 Lakhs annual average turnover during last three financial years. i.e. 2016-17, 2017-18, 2018-19 from the similar nature of work.	Audited balance sheet and P&L account for the years mentioned and certificate from the Chartered Accountant. In addition to that, Tenderer should satisfy the following financial condition: Net worth-should not be negative and should not have eroded more than 30% in the last 3 years as of 31.03.2019.
4	The Tenderer should have executed any of the following work in a single contract during the last Seven (7) years ending with 31.03.2019 for at least, One (1) similar work costing Rs.48.00 LAKHS (80% of estimated cost) OR	Order copies and satisfactory completion certificates clearly indicating the cost & nature of work executed, date of commencement & completion issued by the Clients. Note: The amount of works executed during previous years shall be increased by 5% every year from the date of actual completion to bring it to the

	<p>Two (2) similar works each costing Rs.30.00 LAKHS (50% of estimated cost)</p> <p style="text-align: center;">OR</p> <p>Three (3) similar works each costing Rs.24.00 LAKHS (40% of estimated cost)</p> <p>Similar works means Civil, Electrical and Plumbing Works on Turnkey Basis for offices / residential /commercial buildings.</p>	<p>present value.</p> <p>The contractor/ company / firm who have executed works such as Civil, Electrical and Plumbing Works on Turnkey Basis for offices / residential /commercial units will be preferred.</p>
5	The contractor must have valid GST registration, PAN number.	Copy of the GST registration certificate and copy of PAN card.

*Above mentioned each and every individual criteria should be meet by the prospective bidder.

3) -----N.A-----

4) Turnkey Tender documents can be downloaded only from the Banks & Central Public Procurement (CPP) portal www.eprocure.gov.in website free of cost. The Turnkey Tender documents shall be in 12 size font & A-4 size paper and neatly bounded (hard bound / spiral bound) in two separate books (i.e. Technical bid and Financial bid) and submitted as detailed in clause 10 below.

5) Turnkey Tender documents consists of Notice Inviting the Tender (NIT), Eligibility criteria, General rules and Directions to Tenderers, Schedules A to F, Conditions of contract, Clauses of Contract, Special conditions, Technical specifications, Safety code, Model rules for protection of Health & sanitary arrangements, List of preferred makes, **Annexure 1 to 20**, Schedule of Quantity (SOQ)

6) Tenders shall be on prescribed Form for Turnkey Tender as issued by the Bank / hosted by the Bank in website & Central Public Procurement (CPP) portal www.eprocure.gov.in

7) The site is ready for commencement of works.

8) Nature of the document: **TWO BID CONCEPT**. This Turnkey Tender document comprises of the following :

A. TECHNICAL BID: (first envelope) consisting of following should be hardbound/spiral bound and submitted as in Sl. No. 9 & 10 below in a separate envelope-

- a) EMD - Earnest Money Deposit
- b) Notice inviting Turnkey Tender (NIT).

- c) General Rules & directions to contractor.
- d) Schedules.
- e) Conditions of contract.
- f) Clauses of contract.
- g) Special conditions
- h) Safety code.
- i) Model rules for protection of health and sanitary arrangements for workers employed by contractors.
- j) Technical specifications for electrical works.
- k) Preferred makes/brand of materials
- l) Annexure 1 to 20.
- m) Integrity pact.
- n) Tender Drawings.

B.FINANCIAL BID (second envelope): Schedule of quantity (SOQ). Financial bid should be hardbound / spiral bound and submitted in separate envelop as in **Sl. No. 9 & 10** below.

9) Submission and opening of Tenders :

- a) Tenders on prescribed form should be placed in two envelopes one sealed envelope consisting of “Technical bid” duly super scribed as “Technical bid” and other sealed envelope consisting “Financial bid” duly super scribed as “Financial Bid” and both envelopes shall be kept in one bigger sealed single envelope, with the name of work, Name of Tenderer and due date written on the envelopes.
- b) Sealed Tenders shall be addressed to **The Divisional Manager, Canara Bank, Premises & Estate Section, Circle Office (Annexe), 2ND Floor, D. No: 54 - 15-5, Dhoom Building, Srinivasa Nagar Bank Colony, Vijayawada - 520 008.**
- c) Sealed Tenders shall be dropped in the TENDER BOX kept at the above said address up to 09.08.2019 till 3.00 PM.
- d) The first part of Tenders i.e. Technical bid will be opened on the same day and location of Tender submission final date, i.e. 09.08.2019 at 3.30 PM. If last day of submission of Tender is declared a holiday under NI Act by the Government subsequent to issuance of Tender the next working day will be deemed to be the last day for submission of the Turnkey Tender.
- e) The Financial bid of only the qualified / shortlisted applicants will be opened on a pre-notified time & date, under intimation to such qualified / shortlisted applicants.

10) The Tender shall be accompanied by earnest money deposit of **Rs. 60,000/- (Rupees Sixty Thousand only)** by way of Demand Draft of a Scheduled commercial Bank issued in favour of **Canara Bank, Circle Office, Vijayawada payable at Vijayawada.** EMD can also be submitted by way of irrevocable Bank guarantee from scheduled commercial Bank other than Canara Bank valid for **210**

days with claim period of 60 days in the format prescribed by the Bank. EMD shall be submitted in the Technical bid only.

Submission of EMD in the form of fixed deposit or in any other form is not acceptable and Tenders with such EMD shall be rejected.

No interest shall be allowed on the Earnest Money Deposit (EMD). Tenders without EMD shall be summarily rejected. However, MSEs are exempted from paying EMD as per MSME Act 2012. For getting the benefits in case of MSE firms, contractors / agencies should submit exemption certificate issued from the relevant authorities.

- 11) Copies of other drawings and documents pertaining to the works will be open for inspection by the Tenderers at the above mentioned Office of the Bank after obtaining prior permission with Accepting Authority.
- 12) Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their Tenders, as to the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their Tender. A Tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a Tender by a Tenderers implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done, site details and local conditions and other factors bearing on the execution of the work.
- 13) **The Tenderer shall be responsible for arranging and maintaining at his own cost all materials, labour, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.**
- 14) Canara Bank reserves to itself the right of accepting the whole or any part of the Turnkey Tender and the Tenderer shall be bound to perform the same at the rate quoted.
- 15) The Turnkey Tender for the works shall remain open for acceptance for a period of **120 days** from the date of opening of Tenders. If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Bank, then the Bank shall, without prejudice to any other right or remedy, be at liberty to forfeit full value of the earnest money as aforesaid.
- 16) This Notice Inviting Tender shall form a part of the contract document. The successful Turnkey Tenderer/contractor, on acceptance of his Turnkey Tender by the Accepting Authority, shall, enter in to an agreement within 15 days from the date of acceptance letter.

17) Canara Bank does not bind itself to accept the lowest or any other Tender, and reserves to itself the authority to reject any or all of the Tenders received without the assignment of a reason. All Tenders in which any of the prescribed conditions are not fulfilled or new conditions are stipulated by the Tenderer or are incomplete in any respect are liable to be rejected.

18) Canvassing whether directly or indirectly, in connection with Tenders is strictly prohibited and the Tenders submitted by the contractors who resort to canvassing will be liable to rejection.

19) Pre bid queries and clarification to Turnkey Tender :

The Tenderer should carefully examine and understand the specifications, terms and conditions of the Turnkey Tender and may seek clarifications, if required. The Tenderer in all such cases seek clarification in writing in a word document (.doc) in the same serial order of that of the Tender by mentioning the relevant page number and clause number of the Tender. The soft copy of the pre-bid queries should be sent by E-Mail to pecovij@canarabank.com and the pre-bid query should be in the following format.

Sl. No:	Page No	Turnkey Tender Clause No	Turnkey Tender Clause	Query

All communications regarding points requiring clarifications and any doubts shall be given in writing to the Divisional Manager, Canara Bank, Premises & Estate Section, Circle Office (Annexe), 2nd Floor, D. No: 54 -15-5, Dhoom Building, Srinivasa Nagar Bank Colony, Vijayawada - 520008 by the intending Turnkey Tenderers before Pre-Bid Meeting. No oral or individual consultation shall be entertained. No queries will be entertained from the Turnkey Tenderers after the pre-bid meeting.

Pre-Bid meeting:

A pre-bid meeting of the intending Tenderer will be held as scheduled below to clarify any point /doubt raised by them in respect of this Turnkey Tender document:

Date	Time	Venue
29.07.2019	3.00PM	Canara Bank, Premises & Estate Section, Circle Office (Annexe), 2 nd Floor, D. No: 54 -15-5, Dhoom Building, Srinivasa Nagar Bank Colony, Vijayawada - 520 008

No separate communication will be sent for this meeting. If the meeting date is declared as a holiday under NI Act by the Government subsequent to issuance of RFP, the next working day will be deemed to be the pre-bid

meeting day. Authorized representatives of interested Tenderers shall be present during the scheduled time.

The Bank will consolidate all the queries and discussions during the pre-bid meeting and the consolidated replies for the queries shall be made available in the Bank's website and no individual correspondence shall be made. The replies/clarification of the Bank in response to the queries raised by the bidder/s, and any other clarification / amendments / corrigendum furnished hereof will become part and parcel of the Turnkey Tender document and it will be binding on the Tenderers.

Non-reply to the queries raised by any of the Tenderer shall not be accepted as a valid reason for non-submission of the Turnkey Tender. In addition, non-reply to any query may not be deemed the version of the Tenderer as reflected in the query has been accepted by the Bank.

20. Amendment to Turnkey Tender document :

At any time prior to deadline for submission of Turnkey Tender, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective bidder may modify the Turnkey Tender document by amendment.

Notification of amendments will be made available on the Bank's website (www.canarabank.com) and will be binding on all Tenderers and no separate communication will be issued in this regard.

In order to allow prospective Tenderers reasonable time in which to take the amendment into account in preparing their Turnkey Tender, the Bank, at its discretion, may extend the deadline for a reasonable period as decided by the Bank for the submission of Turnkey Tender.

21. Brief details of the work :

The work involves civil, electrical and plumbing works such as construction of building, strong room as per RBI Specifications, water proofing, water sump, septic tank, drainage system, bore well, electrical wiring and fittings, plumbing and sanitary works, painting etc complete in all manner and ready to occupy, at Sy. No: 29/1A, Yendapallivalasa, Araku valley, Visakhapatnam. The site is ready for undertaking the works.

22. Definition: A "Tenderer / Bidder" is the Individual / Proprietor / Partnership Firm / Company who submits it Turnkey Tender for the subject works.

For & on behalf of the Canara Bank

Date: 20.07.2019

**Divisional Manager
Premises & Estate Section
Circle Office, Vijayawada**