

CANARA BANK

**DEMOITION OF RESIDENTIAL ANNEX
BUILDING**

**AT NO.26,SOUTH PATEL NAGAR ,
NEW DELHI**

TENDER DOCUMENT

INDEX

	Contents	Page
Tender Notice		3
Instruction to Tenderers		4
Offer Letter from the Tenderer to the Bank		6
General Conditions of Contract		7
Safety Code		23
Appendix to General Conditions of Contract		26
Special Conditions of Contract		27
Schedule		32
Tender Drawings		

TENDER NOTICE

Sealed tenders on item rate basis are invited from pre-qualified Contractors for the DEMOLITION OF THE **ANNEX RESIDENTIAL BUILDING AT NO. 26,SOUTH PATEL NAGAR, NEW DELHI.** Tender Documents may be purchased from the Asstt General Manager, Premises and estate section , Canara Bank , Circle Office , New Delhi, during working hours 10:00 am to 3:00 pm upto 20.04.2018

Earnest Money – : **Rs.10,000/- (Ten thousand only)** by way of crossed demand draft payable at Delhi in favour of CANARA BANK, circle office , New Delhi

Period of completion : 30 days

Time and date of Submission of tender : On or before 3 PM, of 20.04.2018 as per instructions in the tender documents

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**ASSTT GENERAL MANAGER
PREMISES AND ESTATE SECTION
CANARA BANK , CIRCLE OFFICE
NEW DELHI**

Date: 17.04.2018

INSTRUCTIONS TO TENDERERS

NOTE: Contractors are requested to note that non-compliance of the following instructions is liable to render their Tender non-bonafide.

- 1) The completed Tender documents including the ORIGINAL should be submitted to the Asstt General Manager at the address given in the Tender Notice. The tender document should be sealed in an envelope superscribed "**Tender for the work of DEMOLITION OF THE ANNEX RESIDENTIAL BUILDING AT 26, SOUTH PATEL NAGAR, NEW DELHI,** " and addressed to the Asstt General Manager. The tenderer's name and address should also be put on the envelope.
- 2) **Last date for receipt of tenders: Before 3 PM on 20.04.2018**
- 3) Tenderers should ensure that their tenders are received before the date and time specified above.
- 4) Contractors are requested to put their firm's endorsement on each page of the tender documents as a token of acceptance.
- 5) Contractors should fill in all the relevant blanks and put their signature in the relevant places indicated in the documents.
- 6) The Schedule of Quantities should be filled as follows:
 - a. The "Rate" Column to be legibly filled in ink in both figures and words.
 - b. 'Amount' column to be filled for each item and the total amount for each trade to be given.
 - c. All corrections to be initialed.
 - d. Contractor's signature to be put on each page of the Schedule of quantities and in the "Abstract Sheet".
 - e. The "Amount" column for alternative items for which the quantities are mentioned should be filled up.
 - f. The "Rate" column for "Rate only" items should be filled up.
- 7) No alterations or additions are to be made by the Contractors to the tender document. Violation of this instruction will attract rejection of the tender at the discretion of Architect/Consultants/Bank.
- 8) Earnest money accompanying the tender will be accepted only in the form of Crossed Demand Draft on any of the nationalized Banks in DELHI drawn in favour of CANARA BANK, CIRCLE OFFICE and payable at DELHI & not in favour of any other authority. Any tender, which is not accompanied by Earnest Money Deposit, shall be summarily rejected.
- 9) Contractors are warned that cash or encashable cheque of Bank or Insurance Guarantees or fixed Deposit receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.
- 10) The Contractor is required to check the numbers of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform the Architect at once and have the same rectified. Should the Contractor be in doubt about the precise meaning of any item or any provision or if he wants any clarification, he must inform the Architect/Bank before the prebid meeting. No claim will be allowed in respect of errors in the Contractors tender due to any mistake in the Schedule of Quantities, which should have been but was not rectified in the manner described above.

- 11) The articles of Agreement should not be filled. This will be done at the time the contract is awarded, in the case of the successful tenderer only.
- 12) In the event of arithmetical error/errors or discrepancies being discovered in the Contractor's tender the rates mentioned in words in the tender copy marked 'Original' will be taken as bonafide. Rate in words will be taken in precedence over the figures.

Contractors are forewarned that no errors whatsoever arithmetical or otherwise will be permitted in their tenders. Tenders containing errors are liable to be considered as Non-bonafide at the discretion of Architects/Consultants/Bank.

- 13) Tenderers should note that their tenders should remain open for consideration for a minimum period of 90 days from the date of the opening of tenders.
- 14) The Bank reserves the right to accept any tender or accept tenders in part or to reject any or all tenders without assigning any reasons thereof.

CONTRACTOR

OFFER LETTER FROM THE TENDERER TO THE BANK

To,

ASSTT. GENERAL MANAGER
PREMISES AND ESTATE SECTION
CANARA BANK, CIRCLE OFFICE
ANSAL TOWERS
38, NEHRU PLACE
NEW DELHI

**Name of work: PARTIAL DEMOLITION OF THE RESIDENTIAL BUILDING AT
26, SOUTH PATEL NAGAR, NEW DELHI**

Dear Sir,

1. Having examined the drawings, specifications conditions, form of item rate contract, schedule of quantities relating to the above work and having visited and examined the site of the proposed works and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the CANARA BANK, CIRCLE OFFICE, NEW DELHI.
2. I/We, the undersigned, hereby offer to construct, execute and complete the above work to the satisfaction of the Bank on item rate basis in strict accordance with the contract conditions and specifications including securing service connections like water supply, sanitary connection, electrical power connection & occupancy certificate from statutory authorities, for the sum of Rs. _____ (Rupees _____ only) or such other sums as may be ascertained in accordance with the said conditions.
3. I/We, undertake to complete and deliver the whole of the works within a period as specified in Appendix to the General Conditions of Contracts. I/We shall be under the obligation to pay the sum as stated in the said Appendix for the period that the works shall remain incomplete as compensation subject to the condition of contract relating to an extension of the time.
4. In the event of the tender being accepted
 - a. I/We do agree to pay to CANARA BANK within fourteen days from the date of acceptance of tender, the sum stated in the said Appendix as initial Security Deposit by demand draft.
 - b. I/We further agree to the deduction of 8% of the value of each interim bill upto the maximum sum stated in the said Appendix as Retention Money.

We note that earnest money shall be merged with the initial Security Deposit after our tender is accepted and is liable to be forfeited at the discretion of the Bank, in the event of our withdrawing the tender or modifying the tender or in the event of our failure to furnish the initial security deposit. The maximum amount of retention money shall be the total Security Deposit as stated in the said Appendix. I/We do agree that EMD may be forfeited if tender is withdrawn/modified by me/us.

Name of the partner of the Firm
OR

Name of the person having Power of
Attorney to sign the Contract
(Certified true copy of the Power of
Attorney should be attached.)

yours faithfully,

CONTRACTOR.

SPECIAL CONDITIONS OF CONTRACT

1. GENERAL:

These Special conditions of Contract shall be read in conjunction with the General Conditions of contract, Specifications of work, Drawings and any other documents forming part of this contract wherever the context so requires.

Not with standing, the sub-division of the documents into these separate sections and volumes every part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with and into the contract so far as it may be practicable to do so.

Where any portion of the General Conditions of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, then unless a different intention appears, the provisions of the Special Conditions of Contract, shall be deemed to over-ride the provisions of the General Conditions of Contract and shall to the extent of such repugnance, or variance, prevail.

2. WHOLE WORK TO BE COMPLETED IN THE SPECIFIED COMPLETION PERIOD:

The whole work including all extra and additional items is to be completed in the completion period stated in Appendix to conditions of contract and the Contractor will be required, if necessary to work overtime to fulfill the Architect's instruction to complete the work by the Contract date. No extra will be allowed on the Contract Sum for such overtime work.

3. INTERPRETATION OF TERMS:

- (a) Whenever the words "directed", "as required", "selected", or words like effect are used, it is to be understood that the selection, direction or requirement of the Architect are intended.
- (b) The words "approved", "satisfactory" or words of like import shall mean "approved by" or "satisfactory to" the Architect, whose approval must first be obtained before the materials ordered or the works to which the words refer to are put in hand.
- (c) The word "allow" shall mean that the contractor shall include in his rates for the particular matter referred to.
- (d) The words "as described" shall mean the description in the trade preambles, general preambles, specifications, general instructions etc.

4. ORDER OF WORK:

The Architect reserves the right to fix the order in which the various items of work involved in this contract are to be executed and contractor shall comply with the same. There shall be no extra claims on account of this.

5. WORKMANSHIP:

The work involved calls for a high standard for workmanship combined with speed.

6. REJECTED WORKMANSHIP OR MATERIALS: NOT APPLICABLE

7. DISCREPANCIES:

The several documents forming the contract are to be taken mutually explanatory of one another. In the event of any Errors, Omissions and Discrepancies, the same shall be dealt as under:

In case of errors, omissions and /or disagreement between written and scaled dimensions on the drawings and specifications etc., the following order of precedence shall apply.

Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.

Between the written or shown dimensions in the drawings and the corresponding one in the specification, the former shall be taken as authenticated.

In case of discrepancy between the schedule of quantities, the specifications and /or the drawings, the following order of preference be observed.

Description in Schedule of Quantities.

Particular Specifications and special condition, if any

Drawings

Indian Standard Specifications of B.I.S.

In case of difference between the rates written in figures and the rate in words shall prevail.

Between the duplicate/subsequent copies of the tender and original tender, the original tender shall be taken as authenticated.

In case of omissions and/or doubts or discrepancies in any of the items or specifications, a reference shall be made to the Engineer whose Elucidation, elaboration or decisions approved by the architect shall be considered as authentic.

The contractor shall be held responsible for any error that may occur in the work through lack of such reference and precaution.

8. QUOTED RATES:

The rates quoted by the contractor shall be held to include for providing and fixing all scaffolding, conveyance and delivery, unloading, carrying in storing, hoisting, all labour, setting, fitting and fixing in position making, setting, cutting, waste, return of packing and all materials and labour and everything else necessary for the proper completion of each item of work to the approval of Architect and for Establishment Charges, overheads and profits. The Contractor shall provide at his expense all labour, materials and things required by the Architect or his representative for testing and measuring the work, for weighing, testing the efficiency of any portion of the work, all planning gangways etc., necessary for affording access to every part of the work. (However in regard to cube tests of concrete provisions made regarding the same under the trade 'Concrete' shall be applicable).

Contractor should note that unless otherwise stated the tender is strictly on item rate basis and his attention is drawn to the fact that rates for each and every item should be correct, workable and self supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted. No claim shall be entertained on this account except as provided in clause 35 of the General Conditions.

If called upon by the Architect, detailed analysis of any or of all the rates shall be submitted by the Contractor. The Architect is not bound to recognize Contractor's analysis and reserves the right to reject abnormal high rates quoted by the contractor. In case there are inconsistencies in the rates for items of same such rates shall be considered as the rate for all such items unless Architect finds that there is justification for such inconsistent rates.

9. WATER:

The rates quoted by the contractors shall include for providing all the water required for the work including that required by special tradesmen and sub-contractors and pay all charges required by local Municipal or other authorities or from any private supply. Water must be clean, fresh, pure and free from earth, vegetable or organic matter acid or alkaline substance in solution or suspension. The contractors must execute any temporary plumbing work and pay all fees and charges. The contractors will be allowed use of any water surplus to requirements of the Employer from any existing well if any on the site, but no guarantee is given that the quantity available would be sufficient. The contractor will make his own arrangements for pumping and storing water. If supply from the Municipality or other bodies be inadequate, the contractor should provide tube well or wells or open well at his own cost. All Health regulations in force shall be strictly observed by the contractor and pay all necessary charges.

10. ELECTRICITY:

The quoted rate shall include the power required for the works.

The contractor shall arrange with the concerned Electric Supply Authorities for a temporary meter for electric supply to the site and shall provide all temporary wiring, power and lighting points for the whole of the works and clear away when no longer required. He shall pay all charges for same and for current consumed, including the consumed by sub-contractors. Alternatively power from generator shall be arranged by the contractor at his own cost .

11. SECURITY AND PROTECTION:

All fences, trees, shrubs, grass, lawns and other surfaces about the buildings or approaches thereto, which are required to be maintained are to be kept free from damage due to operations in connection with the work, at contractor's expense.

The Contractor shall, at his expense, protect all projecting sills, jambs, copings, stone or concrete treads and mouldings and all concrete steps, woodwork and joinery and the like from injury during the progress of the work by rough timber casings securely fixed. The contractor shall at his cost protect joinery and make good all damage to same from any cause whatsoever during the performance of the contract and leave perfect to the satisfaction of the Architect at completion. Before giving up possession, the Contractor must see that all doors, windows, and ventilators, etc., work easily and shall make all necessary adjustments.

12. INDEMNITY BOND:

Contractor shall sign an Indemnity Bond in an approved format before starting the work, indemnifying the owner and the architect from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations for which the contractor shall be solely responsible.

13. MINIMUM WAGES ACT:

The contractor shall pay rates of Wages and observe hours of work and conditions or employment according to existing rules under Minimum Wages Act. Further, it shall be contractor's responsibility to ensure that he pays his workmen wages which are not lower than the minimum prescribed by the Union Government and State Government in which area this contract is being operated.

14. INCOME TAX DEDUCTIONS/ WORK CONTRACTS TAX / VAT :

Appropriate deduction as per relevant Income Tax Rules applicable at the time shall be made on the bills submitted by the contractor and such deducted amounts shall be remitted by the owner with the Reserve Bank of India on behalf of the Contractor as per Rules.

15. WORKS AND SITE TO BE KEPT AND DELIVERED UP CLEAN:

All shavings, cuttings and other rubbish as it accumulates from time to time during the progress of the work and at completion, including that of sub-contractors and special Tradesmen to be cleared and carted away and all materials rejected by the Architect's representative to be removed. Contractor's quoted rates shall allow for these factors.

16. USEFUL DISMANTLED MATERIALS:

All the useful items like doors, windows, MS grills, GI pipes, plumbing fittings, sanitary fittings, electrical fittings and wirings and any other material other than debris of the concrete, masonry work, flooring, cladding including the steel reinforcement, sanitary pipes will remain the property of the Employer/ Bank and the employer reserves the right to dispose it off in any way and the contractor shall not have any claim for such materials.

17. CONTRACTOR TO ASSIST SITE ENGINEER FOR TAKING MEASUREMENTS:

- 8.6 The contractor or his representative shall accompany the Site Engineer when required to do so and assist in taking the measurements and shall agree to the measurements recorded on the spot.
- 8.7 If the Contractor fails to accompany the Site Engineer or any other person that has been duly authorized by the Architect to take measurements then in such a case the measurements recorded by the Site Engineer or Architect's representative shall be binding on the Contractor.
- 8.8 All measuring tapes shall be steel and scaffolding and ladders that may be required for taking measurements shall be supplied by the Contractor, at his expense.

18. SERVICE AND ADVICE BY CONTRACTOR TO EMPLOYER:

The contractor shall place at the disposal of the Employer the services and the advice of himself and his staff of Engineers, Managers, suppliers/buyers of materials, foreman of trades or to other skilled persons employed by him for conducting the work comprised in this contract.

19. NO OVER LOADING OF SLABS:

Floors of buildings under construction shall not be loaded by stacks or materials during construction without the prior approval of the Architect. It is important that no load comes on the reinforced concrete floors until they are at least three weeks old and at no time must be load placed upon them exceed the load for which they are designed.

20. RATES TO COVER FOR WORK AT ALL HEIGHTS AND LEVELS:

The rates quoted by the contractor should cover for work at all heights and levels for all items or work under this contract. Lift of materials will not form any criterion for claiming extra payment.

21. ALTERNATIVE ITEMS:

In regard to alternative and 'rate only' items if any specified in the Schedule of Quantities, Contractor should note that the Architect reserves the right to order the principal item or its alternatives to any extent entirely at the Architect's discretion.

22. PROVISIONAL ITEMS:

If ordered by the Architect, Contractor shall be required to carry out provisional sum items at the same conditions and rates as applicable for this contract.

23. ATTENDANCE OF SUB – CONTRACTORS:

CO – ORDINATION:

The contractor shall be responsible for the Co-ordination of all the work including that of sub-contractors and nominated sub-contractors, for arranging runs of all services and working to the requirements and layouts of the specialist trades, in all matters necessary for the complete execution of the work.

Rates quoted by the contractor shall be inclusive of all at-enhance on sub-contractors or other contractors nominated by the Architect. Contractor must allow for provision of the use of his scaffolding to sub-contractors and for its retention until such time all relevant sub-contract works are completed.

The contractor shall accept liability for and bear the cost of the supply of all necessary water electricity, lighting, watching, etc., for the sub-contractors work.

The contractor must allow in his rates for making good any holes and chases left by the sub-contractor or other contractor nominated by the Architect before the builder's work is completed and handed over.

24. MEASUREMENTS OF ALL CONCEALED ITEMS TO BE RECORDED PRIOR TO COVERING UP:

Measurements of all items of work including extra items, if any, such as, work in foundations, including excavations, plinth filling, masonry concrete etc., steel in all R.C.C. WORKS, pipes to be encased etc., shall be got recorded from the authorized Site Engineer by the contractor before they are covered up. Immediately the work is ready for measurements, contractors will give specific notice to Architect and Site Engineer for recording the measurements, the Contractor will refer the matter to the Architect for instructions, but in no case shall cover up the work without his permission.

25. MINIMUM REQUIREMENTS OF THE TECHNICAL STAFF:

Unless otherwise stated, contractor should note that irrespective of the fact whether the proprietor himself is a qualified Engineer or not he shall appoint a qualified Engineer having a recognized Degree / Diploma in Civil Engineering and a minimum of 3 years' experience on such major construction site/s or demolition works of similar works.

26. The successful contractor shall sign a Contract Agreement as per enclosed Appendix 2 and shall pay for all stamps and legal expenses, incidental thereto

APPENDIX-2

CONTRACT AGREEMENT FORMAT

This agreement made on this _____ day of the month of ____ in the year two thousand eighteen (____. 2018) BETWEEN, **Canara Bank** a body corporate constituted under the Banking & Companies (Acquisition and Transfer of Undertakings) Act, 1970, having its Head Office, at 112, J C Road, Bangalore- 560 002, its duly constituted attorney (hereinafter referred to as Bank) of the ONE PART ;

AND

M/s. _____ duly represented by one of its Proprietor/Partner _____, aged _____ years, S/o Sri _____, residing at _____ and having their office at _____ (hereinafter called the Contractor) of the other part.

WHEREAS THE Bank is desirous of undertaking theand has accepted the tender opened on _____, 2018 submitted by the contractor & the contractor has agreed to perform as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.

2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz.,

a) Notice inviting Tender

b) The Tender Document comprising Tender Notice, General Conditions of the Contract, Appendix 1 and 2 to General Conditions of Contract, Special Conditions of Contract, Priced schedule of quantities, Tender Drawings / Sketches. Offer letter from the tenderer to the bank, Safety Codes,

c) Corrigendum to tender document if any.

e) Letter from contractor dt. _____ in response to the negotiation meeting discussions held on _____

f) Letter of Acceptance issued to contractor by Bank – letter No. _____ DT _____.

g) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.

3. In consideration of the payments to be made by the Bank to the Contractor the Contractor hereby covenants and agrees with the Bank to construct, complete and perform the works in conformity in all respects and subject to all terms and conditions/rules as mentioned in the aforesaid documents which shall form part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the
Contractor with seal

For & on behalf of the
Canara Bank with seal