



(A Govt. of India Undertaking)

**PREMISES AND ESTATE SECTION  
CIRCLE OFFICE**

**Plot No-01, Sector 34A**

**Chandigarh- 160022**

**Tel: 0172-2604258:**

**Fax: 0172-2666153**

**E-mail: [pecochd@canarabank.com](mailto:pecochd@canarabank.com)**

**Website: [www.canarabank.com](http://www.canarabank.com)**

**OFFER DOCUMENT FOR HIRING OF  
CASH VAN FOR CURRENCY CHEST  
JALANDHAR**

INDEX OF OFFER DOCUMENT

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NOTICE INVITING OFFERS FOR HIRING OF CASH VANS

Sealed offers / quotations are invited from authorized agencies offering CASH VAN services in Punjab to provide “TEMPO TRAVELLER” as Cash Van (modifiable as per bank’s requirement) along with dedicated driver to carry out cash remittances to and fro between different Branches of Chandigarh Circle / Region and currency chest (located at Jalandhar) on monthly rental basis.

**PERIOD OF ISSUE: From 27.09.2018 To 18.10.2018 up to 2.00 PM**

**EMD: Rs.5000/- (Rupees Five thousand only) by way of crossed Demand Draft in favour of “CANARA BANK” payable at CHANDIGARH.**

**Cost of Offer document: Rs.200/- (Rupees Two hundred only) to be paid by D.D. favouring “CANARA BANK” payable at CHANDIGARH.**

**LAST DATE AND TIME FOR SUBMISSION OF OFFER DOCUMENT: 18.10.2018 up to 2.00 PM.**

**DATE / TIME OF OPENING OF TECHNICAL BID: 18.10.2018 at 3:30 PM (The financial bids of only short listed offerers will be opened on a pre-intimated time & date)**

**The method of selection / short-listing proposed is highlighted in the enclosed document for information. Bank’s decisions in this regard shall be final.**

The eligible and interested offerers may collect the offer document from our office at:

**Premises and Estate Section, Circle Office, Plot No-01, Sector 34A, Chandigarh-160022: Tel: 0172-2604258: Fax: 0172-266153**

by paying non-refundable fee of **Rs.200/- (Rupees Two hundred only)** by way of Demand Draft favouring “Canara Bank” payable at Chandigarh.

Alternatively, the notification of document can also be down loaded from the Website of Canara Bank <http://www.canarabank.com/> and the document fee of **Rs.200/- (Rupees Two hundred only)** in the form of Demand Draft favouring “Canara Bank” payable at Chandigarh, may be submitted along with the duly filled in application document. The document submitted without the prescribed fee will be summarily rejected.

Applicants who have already paid Rs.200/-, while purchasing the application directly from the above mentioned office of the Bank, need not enclose DD while submitting the filled application form.

Offers shall be submitted along with the **EMD amount of Rs.5000/- (Rupees Five thousand only)** per Van through DD favouring “Canara Bank”, payable at Chandigarh.

**EMD IS TO BE SUBMITTED ALONG WITH TECHNICAL BID. SUBMISSION OF THE EMD IN THE “FINANCIAL BID” ENVELOPE SHALL RENDER THE OFFER LIABLE FOR REJECTION ON THE GROUNDS OF NON-SUBMISSION OF THE EMD.**

The offer document comprises of (a) notice inviting offers for hiring of cash vans (b) general instructions to offerers (c) draft agreement to be entered with the successful offerer consisting of scope of services, terms and conditions, payment terms (d) suggested layout of cash-van as per Annexure-A (e) confirmation of acceptance of terms and conditions of offer document and agreement as per Proforma-A (f) application for hiring of cash van as per Proforma-B and (g) financial quotation as per Proforma-C.

The intending offerers have to submit their offers in two separate sealed envelopes:

**TECHNICAL BID:**

The first envelope (Size 27cmX12cm) to be super scribed as “Technical Bid” should contain application for hiring of cash vans as per Performa-B and Demand Draft of EMD amount & Offer Documents(if applicable) .

**FINANCIAL BID:**

The second separate sealed envelope (Size 27cmX12cm) to be super scribed as “Financial Bid” should contain only Financial Quotation as per Performa-C.

These two envelopes “Technical Bid” & “Financial Bid” along with duly completed document in the prescribed format accompanying all supporting documents shall be sealed in a big envelope cover (Size: 30cmX30cm) and super scribed as “Offer for hiring of cash vans Jalandhar” and shall be submitted to Canara Bank, Premises and Estate Section, Circle Office, Plot No-01, Sector 34 A, Chandigarh-160022: Tel: 0172-2604258: Fax: 0172-2666153 on or before 18.10.2018 up to 2:00 PM.

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

Date: 27.09.2018

DEPUTY GENERAL MANAGER

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**GENERAL INSTRUCTIONS TO OFFERERS**

1. Offers shall be submitted along with the EMD amount of Rs. 5000/- (Rupees Five thousand only) per Van through DD favouring "Canara Bank" payable at Chandigarh. Offers without EMD are liable to be rejected.
2. Offerers must put his initials/signatures on each & every page of the offer document.
3. **SUBMISSION OF THE OFFER**: The intending offerers have to submit their offers in two separate sealed envelopes.

The first envelope (Size 27cmX12cm) to be super scribed as "Technical Bid" should contain application form for hiring of cash van as per Performa-B and Demand Draft of EMD amount.

The second envelope (Size 27cmX12cm) to be super scribed as "Financial Bid" should contain only "Financial Quotation as per Performa-C".

These two sealed envelopes along with

1. NOTICE INVITING OFFERS FOR HIRING OF CASH VANS
2. GENERAL INSTRUCTIONS TO OFFERERS
3. DRAFT AGREEMENT TO BE ENTERED WITH THE SUCCESSFUL OFFERER CONSISTING OF SCOPE OF SERVICES, TERMS & CONDITIONS, PAYMENT TERMS.
4. CONFIRMATION OF ACCEPTANCE OF TERMS AND CONDITIONS OF OFFER DOCUMENT AND AGREEMENT IN THE PROFORMA-A.

should be put in an outer envelope(Size 30cmx30cm) to be superscribed as "Offer for Hiring of Cash Vans Jalandhar" and shall be submitted to our Office as mentioned in the notice inviting offers.

Offerer should note that financial aspects of the offer should not be disclosed in any way, in the technical bid and such technical bids consisting financial aspects are liable for rejection.

**4. METHOD OF EVALUATION:-**

**TECHNICAL BID:**

(a) Type & make of vehicle being offered

Our requirement is Tempo traveler

(b) Year of manufacture & Total KM run of the vehicle

Our requirement is offered vehicle should not be more than one year old and having total km run as on 27/09/2018 not more than 10000km

(c) Suitability of the vehicle in terms of our security requirements to be decided at the discretion of Bank officials

Offered vehicle owner shall agree to modify the vehicle as per bank's requirement

**FINANCIAL BID:**

5. Sum of amount quoted for the fixed-run distance (3000 KM) and thereafter per kilometer rate for 500 KM.
6. The offerer has to give Tempo Traveller with modifications done as per **Clause-2 & Annexure-A** of enclosed draft agreement. The vehicle will be accepted after verification by our concerned officials and subject to meeting the security specifications.
7. Seating arrangements for accommodating 6 persons including driver shall be made and necessary permit & insurance for the same shall be obtained from the RTO.
8. The offerer shall engage a competent driver with valid license at his own cost. Lifting, loading and unloading of cash boxes and/or such other parcels or packets or goods of the Bank carried in the cash van will be done by the labourers engaged by the bank.
9. One cell phone along with SIM card and provision for monthly/life time recharge validity should be provided to the cash van driver and expenses are to be borne by the cash van service provider. Further offerer has to indicate telephone numbers of persons to be contacted during operation/emergency. Bank will not bear any such charges.
10. The cost towards diesel and any other maintenance works shall be borne by the offerer himself.
11. In case of any break down of the vehicle, the offerer has to get the same repaired immediately at his own cost and alternate vehicle should be arranged. However, if the alternate arrangement is done by the bank, necessary charges will be deducted from the monthly rental charges payable.
12. The contract will be for a period of 3 years or 1 Lakhs K.m. Subject to the fitness of vehicle, the contract may be extended for further one Lakh km which can also be renewed for further period of two years at Bank's option. The vehicle will be inspected every year by our Security Officer and subject to the security clearance the contract will be reviewed and if found not meeting the specifications may lead to termination / discontinuance.
13. No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from Bank service, without the prior permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
14. The successful Offerer shall have to execute the agreement as per the format enclosed, by incorporating bank terms and conditions on a stamp paper of appropriate value.

Further the offerer shall sign the draft agreement and submit the same as token of acceptance which shall constitute a binding contract between the offerer and the Bank till the formal agreement on stamp paper is prepared and signed. All the documents and correspondence will form part of the contract.

15. All the offers received will be opened on last date of submission (on specified date & time in event of any compelling circumstances) in the presence of the available offerers and financial bid of only shortlisted offerers will be opened on pre-intimated date & time in the presence of eligible/short listed offerers.
16. The 'Employer' or 'Bank' means any Officer of Canara Bank, who is specifically authorized to enter into contracts in respect of the above works.
17. Insurance Will be of all six people in vehicle i.e. one driver, two Guards, one peon, one clerk and officer.
18. The acceptance of offer will rest with the Bank which does not bind itself to accept the lowest offer, and reserves to itself the authority to reject any or all of the offers received without assigning any reason. All offers in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. Bank reserves the right to accept the offers in full or in part and the offerer shall have no claim for revision of rates/other conditions if his offer is accepted in part.
19. All necessary permits , License etc., from the statutory authorities like RTO, Corporation , Police , Labour Department, RBI etc., are to be obtained at the own cost of the offerer before operating the vehicle.
20. Interest on EMD amount will not be paid. The EMD of unsuccessful bidders will be returned after completion of the process of awarding contract to the L1 offerer.
21. The offerer shall at his own expense arrange for the safety of his workers and employees directly or indirectly employed on the work by the offerer or his sub-contractors by way of indemnifying them through suitable insurance cover, the expenses and liabilities of which will be borne by the offerer.
22. Bank reserves the right to terminate the contract at any point of time if at any stage the offerer is found not meeting the terms and conditions mentioned in the offer.
23. The offerer shall enclose the documents pertaining to his previous experience of providing Cash Vans for other banks and financial institutions.
24. Successful offerer will be required to execute agreement as per the format enclosed by incorporating bank terms and conditions.
25. The contractor shall not sub-let/sub-contract any part of work, without prior written consent of the Bank.
26. **Our requirement is one no of cash van at Jalandhar.**
27. The vehicle engaged should be kept road worthy at any point of time and should not have run excessive mileage. First party has to maintain proper record/ log book countersigned by the bank officials for the daily usage of the vehicle by the bank and monthly bill is to be submitted to bank for payment. While maintaining log book distance travelled from garage to journey start point will not be reckoned for payment unless and otherwise Second party is specifically instructed to start the journey from the garage.
28. MS Angles of size **25x25x6**, MS Flat of size **25x5** and MS Welded Wire Mesh of minimum **10 SWG** should be used for fabrication of Cash Box Area and Utility Area.
29. Cash Box Area should be covered from all the **SIX** sides. Collapsible Gates with interlocking arrangement should be provided at the rear door side and middle area.
30. Necessary endorsement of RTO for modification/seating capacity is needed in the RC book. The cash van will have RTO passing, Punjab State registration and Commercial Goods Carriage permits for commercial activity as required for the Bank.

31. All the laws applicable to Punjab , Jammu & Kashmir State and Himachal Pradesh and local laws, ordinance, regulations and codes will be complied.
32. All doors should have flaps and locking provision from inside. Driver and rear side doors with provision to lock from both the sides.
33. The security alarm should be fixed so that it should sound on activation even when the ignition key is not on. One additional switch / Call bell should be provided in the rear where the second Armed Guard is seated.
34. The entrance of the cage should be from the rear door where a seat should be provided for the Armed Guard also. A collapsible grill gate should be fixed for locking the boxes inside.
35. Engine immobilizing switches should be provided near the driver and the Armed Guard in the rear.
36. Arrangement for mobile charging should be made by suitably providing a dash board in Utility Area.
37. All windows and wind screen should have 1” square thick wire-mesh to cover wind shield from stone pelting. Front wind screen to have 1” square thick wire meshes in two partitions. Each window mesh should have a rectangular port hole of width 6 inches for use of weapon.
38. A provision to keep a 2 Kg CO2 type fire extinguisher to be provided opposite to the seat of the Armed Guard in the rear.
39. All doors to have strong inter locking facility.
40. Rear door to have strong steps to board the boxes into the cash van.
41. The van shall be equipped with a First Aid kit box having sufficient amount of cotton and bandages with necessary medicines.
42. All seats shall have a minimum of 6” seat cushion.
43. Adequate numbers and length of box securing chains shall be provided in the cash cage firmly fixed with the body of the van.

### **Driver:**

1. The driver shall be experienced and should be able to carry our minor repairs.
2. The vehicle owner shall be responsible for the behavior and proper conduct of the Driver.
3. He must carry a valid Driving License to drive a goods transport commercial vehicle and updated documents of the cash van.
4. The driver shall maintain secrecy of the Bank’s operation.
5. The driver of the cash van shall have police verification report carried out by the cash van owner and the same shall be applicable for relieving driver also by the service provider.
6. Proof of identity with photographs and proof of residence in respect of all the drivers who shall be deployed on the cash Van must be handed over to the concerned Currency Chest.

### **Other terms and Conditions:**

1. The vehicle to be provided on hire basis on consolidated monthly rental basis including cost of fuel, replacement of tyres, break down maintenance, periodical maintenance/ services, driver’s salary, their facility allowances, etc and all inclusive.



2. The vehicle shall be insured under comprehensive policy and the policy should be lodged with the Bank. Road Tax, Insurance and all other charges payable to statutory agencies, etc are to be paid out of the rate quoted by the service provider. Any claim/charges arising out of usage of vehicles like accidents, damages of life and property of third party etc, is to be borne/dealt by the service provider.
3. The service provider should always maintain the vehicle in good running & road worthy condition and should provide alternative driver/assistant whenever the regular person is not available, having bonafide & valid driving license and police verification certificate done.
4. The Bank has the right to request for change of the Driver /Attendant of the vehicle in the event of their misbehavior/rash-driving/misconduct etc or in the event of and frequent breakdown of the vehicle and non-compliance of such direction, Bank can terminate the contract of hiring within 3 days by issuing notice.
5. The service provider has to supply the vehicle along with necessary modifications to suit cash remittance purpose and certified by Senior Manager (Security), Canara Bank, Patna Circle.
6. The driver should be available exclusively at the office hours on all working days. He shall report to duty at least 30 minutes before the commencement of the working hours i.e., at 0930 hrs.
7. Proportionate amount will be deducted from monthly payment for the days the vehicle is not in working condition for more than two consecutive days and not more than one occasion in a month. In case the vehicle is not in running condition on more than once in a month, even for one day, proportionate amount will be deducted from monthly payment.
8. If the cash van is used by the service provider for own use, without the permission of the Manager of respective office, written warning shall be issued and repetition of the same may lead to termination of the service.
9. Service provider has to enter into an agreement on requisite stamp paper as per Bank's format, detailing all the contractual terms.
10. On acceptance of the application of the successful bidder the above terms & condition & other, if any, would be entered upon through an agreement.
11. In the event of non compliance of the agreed term & condition or default in supplying the vehicle Bank can terminate the contract of hiring at any time by giving 3 days notice. In such a case, the service provider has to reimburse the bank all the expense incurred by the bank in this regard.
12. The Bank shall be indemnified by the service provider against any claims/damages arising out of usage of vehicle like accidents, damages to life and property of third party etc.
13. In case the vehicle is not provided by the service provider for the entire month, proportionate amount will be deducted from the monthly hire charges. However, one day will be provided for overhauling / servicing of the vehicle every month (preferably to be done on holiday).
14. The payment of hire charges shall be made before 5th of the succeeding month. No advance for hiring shall be paid.
15. The bank may at its discretion utilize the cash van for the same or other purpose on Bank duty at any of the places in the state of Punjab, Himachal Pradesh, Jammu & Kashmir and Union Territory of Chandigarh.
16. A mobile phone to be provided to each cash van irrespective of the cash van driver at the owners cost and recharged enough to make emergency calls to the concerned Bank

officials and Police stations. The mobile number shall have important contact numbers of Bank officials to contact in case of an emergency.

17. The Financial Bid shall be on a fixed rate basis. No upward revision in the rates would be considered on account of subsequent increase in Government Taxes, Customs Duty, Excise Tax, Sales tax, Diesel prices, minimum wages etc.

18. **Pollution Control Certificate:** To be obtained by the Service Provider within due date.

19. **Fitness Certificate from R.T.O:** To be submitted once in a year to the concerned Currency Chest.

20. If the cash van is utilized by the owner for any purpose for his/their own use, except for servicing and producing before the transport authorities or law enforcing authorities, the agreement is liable to be terminated.

21. All papers relating to Vehicle/Driver must be up to date.

22. **Goods Carriage Certificate:** To be obtained by the service provider.

23. **Security of Vehicle & Driver:** At the risk of Service Provider.

24. **Insurance:** Insurance will be covered for the vehicle with minimum 1+4 passengers.

25. EMD shall carry no interest and shall be retained by the Bank till the finalization of the tenders.

26. GPS based vehicle tracking system, 4 Channel CCTV with remote viewing, Burglar Alarm and a Fire Extinguisher will be provided at Bank's cost. Safety of all these equipment should be ensured. If any of these equipments are damaged due to the negligence of the driver, the full cost of the equipment shall be deducted from the monthly payment.

27. No hike or additional rent will be paid over & above quoted rate other than specified in this tender document.

28. The presence of the driver along with valid driving license to be ensured during vehicle inspection. Police Verification of the driver along with photo pasted in the verification form also needs to be submitted. Failing to do so the cash van shall not be certified to be deemed fit.

31. Applicable TDS shall be deducted from the rent and paid to the Tax authorities.

For any clarification, following may be contacted:

**The Senior Manager, Canara Bank**  
**Premises & Estate Section, Circle Office**  
**Plot No-01, Sector 34 A,**  
**Chandigarh - 160022**  
**Telephone: 0172-2604258: Fax: 0172-2666153**

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WHEREAS the contractor and the Bank wanted to reduce to writing the various terms, conditions, covenants and stipulations mutually agreed upon by and between them, being in fact THESE PRESENTS.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In consideration of the Bank agreeing to pay to the contractor the hire-charges and other expenses as hereinafter provided, the contractor hereby agrees and undertakes to provide and make available to the Bank a "cash-van" conforming to the safety measures as herein provided and to transport cash of the Bank to and from the Currency Chest of the Bank now situated at Jalandhar and to and from various branches of the Bank situated in and around Jalandhar/Chandigarh including outstation branches at other places of Himachal Pradesh & Jammu and Kashmir and Punjab as per the day-to-day directions and instructions of the Bank.
2. The "Cash-Van" to be provided by the contractor shall always conform to and be equipped with the following minimum security safe-guards at the cost and expenses of the contractor:
  - a) The cash-van shall be preferably a Force make large utility **Tempo Traveller** model large body vehicle.
  - b) The body of the cash-van within which cash boxes have to be kept should have provision for chaining and locking the boxes to the floor, as per the specifications annexed hereto and detailed in **Annexure-A**. The flooring of the van should be solid so as to withstand any break-in / intrusion and also able to sustain the load of the cash boxes.
  - c) The body of the Cash-Van should have one rear door and two doors in the front side and other configuration as shown in the diagram. The said doors when locked shall not have any provision to open from inside but shall have provision only to be opened with a key from the outside.
  - d) The side windows of the Cash-van shall have wire mesh/grill covers, which could be lifted only from inside and could be used as a 'firing hole' by armed-guards seated inside in case of any emergency.
  - e) The vehicle shall be fitted with GPRS system to track the location of the vehicle in case of requirement. The Cash-Van shall be fitted with 'Burglar Alarm' as per the specifications of the Bank with adequate number of switches as per the requirement of the Bank and should have a powerful siren to alert the public/police in the event of any incidence/emergency;
  - f) The cash-van shall be installed with requiremnet fire extinguisher at an appropriate place as per the Bank's choice and shall be replaced / refilled every year;
  - g) The cash-van shall have seating arrangements for six persons including the driver;

h) The body of the cash-van shall be compact enough to move through small lanes and byelanes with sufficient space for its armed guards to handle guns conveniently;

i) After completion of body work clearance certificate should be obtained from security cell, circle office Chandigarh.

3. The contractor shall make available the cash-van to the Bank for eight hours a day on all working days at the time fixed by the Bank on a day to day basis as per the requirement of the Bank from time to time.

4. The contractor shall be responsible to attend to the repairs etc. of the cash-van, preferably on Sunday and/or other Public Holidays when the bank is closed and ensure that the cash van is available to the Bank invariably on all working days.

5. The contractor shall provide an alternate vehicle as per the Bank's requirements whenever the cash-van goes out of order or is being repaired.

6. In case there is breakdown of the cash-van and the contractor is unable to make available the vehicle to the Bank for a period exceeding two consecutive days, the contractor shall not be entitled to the hire-charges and expenses payable by the Bank for such number of days of non-availability of the vehicle and the Bank shall deduct from the hire-charges and expenses payable to the contractor, the proportionate hire charges and expenses for such periods of breakdown exceeding two consecutive days. If however, the non-availability of the vehicle due to break down does not exceed two consecutive days shall not in the aggregate exceed eighteen days in a period of twelve months to commence from the effective date of this contract. In case there is any breakdown beyond two days then the contractor shall reimburse the proportionate charges on the basis of thirty days per month.

7. The contractor shall employ and engage his own driver with a valid driving license to drive Cash-Van type vehicle and ensure that the driver's license has not expired during the period of the agreement. The persons so employed by the contractor shall always be subject to prior scrutiny by the police authorities of their character and antecedents and they shall always carry with them an identity card issued by the police authorities. Any changes regarding provision of driver it shall be the responsibility of the Contractor to get the police verification done in respect of the new persons being provided in a stipulated time frame.

8. Subject to the foregoing terms, conditions, covenants, stipulations, the Bank shall pay to the Contractor as hire of the Cash-Van at the rate of Rs..... (Rupees ..... ) per English calendar month up to and for a total fixed-run distance (3000 KM ) per English calendar month. Any distance travelled by the cash-van beyond the said free-run limit per English calendar month shall be paid for by the Bank separately at the rate of Rs..... (Rupees..... ) per extra kilometer. No separate trip allowance or any other allowance shall be payable by the Bank to the driver or labourers of the contractor even if they are on out-station duties. The aforesaid hire charges shall be payable at the same rate even if the Contractor engages another cash-van

during the period. The aforesaid hire-charges payable by the Bank to the contractor shall be paid by the Bank on or before the 10th day of every succeeding English calendar month.

9. During subsistence of this agreement, the Contractor shall insure the Cash-Van and the party thereof for the sole benefit of the Bank and premium payable upon such insurance shall be paid to the insurance company regularly and in the event of any accident or any other calamities the proceeds under the insurance shall be paid to the Bank.

10. It is specifically made clear that all the charges and expenses for running the Cash-Van including the cost of Fuel, Lubricants, Spares, servicing and maintenance of the vehicle as well as the equipments fitted or fixed or installed in the Cash-Van as hereinbefore stated, the salaries and remunerations, bonus, incentives payable to the employees, etc. shall be borne and paid for by the contractor alone and the Bank shall in no way be responsible or liable for the same.

11. The contractor shall at his costs and expenses insure the cash-van and the employees employed in the vehicle as per provisions of any law for the time being and from time to time in force in that regard and indemnify the persons being provided through suitable insurance cover, the expenses and liabilities of which will be borne by the offerer.

12. The contractor shall maintain records with prior authentication by the Bank's officials containing following details and submit the same to the Bank duly completed and up to-date by the 5th day of every succeeding English calendar month regularly, in order to enable the Bank to make payment of the charges and expenses as herein provided . The Bank shall not be responsible or liable for any delay caused in payment of the said charges and expenses due to failure of the Contractor to submit the said record by the due date.

Date	Opening reading of mileage at Cash Chest	Name of official who read the meter and his signature	Name of branch served	Closing reading of mileage	Name of official who read the meter and his signature

13. The contractor specifically agrees and undertake to indemnify demand or charges as a result of non-compliance or non-performance or non-observance by the Contractor or his employees of any provisions herein contained or provisions of any law from time to time in force in that behalf. The Contractor shall be solely responsible for the cash loss / shortage during the transit.

14. This contract shall be in force for a period of **three years** or 1 lakh k.m. whichever less w.e.f. .... with an option for the Bank for a further period of two

years from the expiry of first three years of hiring the Cash-Van with ..... increase in rent during the option period.

15. Either party shall be entitled to terminate this contract by giving three months notice in writing to that effect to the other party without assigning any reason.

16. In the event of the Bank terminating this contract, then the contractor shall not be entitled to claim any compensation for the additions / alterations to his vehicle from the Bank. The contractor's right shall be restricted only to receive the hire charges payable under THESE PRESENTS.

IN WITNESS WHEREOF the parties hereto have hereinto set and subscribed their respective hands on the day and year first here in before written.

SIGNED, SEALED AND DELIVERED  
By the within named CONTRACTOR

Sri. ....

(Sri. ....)

In the presence of:

1.

2.

SIGNED, SEALED AND DELIVERED  
By the within named Bank, CANARA BANK,  
By the hand of its Constituted Attorney and Senior Manager of its Currency Chest,  
Jalandhar  
Sri .....

In the presence of

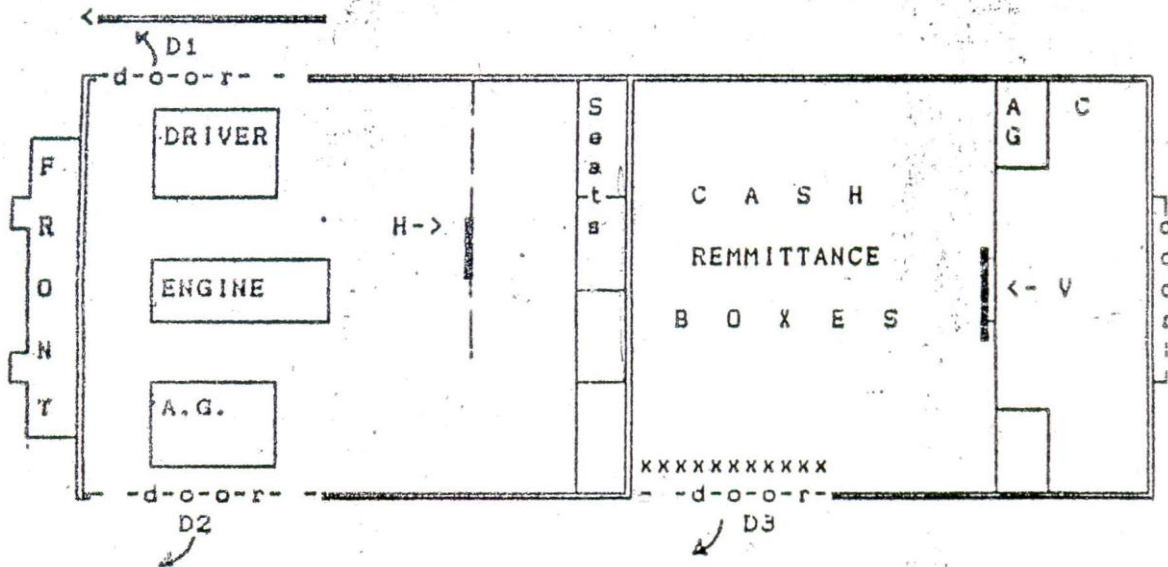
Sri .....  
Constituted Attorney of the  
Bank and Senior Manager  
of the Currency Chest,  
Ludhiana

1. ....

2. ....

ANNEXURE -"A"

CASH VAN : SUGGESTED LAYOUT



NOTES:---

- XXXXXXXX --> COLLAPSIBLE GATE WITHOUT PLATFORM & STEP
- --> HALF PARTITION WITH WIRE MESH/IRON RODS
- V --> OPENING WITH WIRE MESH FOR VISUAL CONTACT BETWEEN DRIVER AND ARMED GUARD
- C --> CALL BELL
- H --> HATCHET/AIR VENT AT ROOF
- Seats --> (i) Shape of Seats at Rear  
(ii) Foot-rest for Front seats
- Doors --> (i) Quarter Glass for Doors D1 & D2  
(ii) Sliding Glass with Wire Mesh for doors D4  
(iii) Proper Direction of Opening (i.e. OUTWARD)



PROFORMA - A

SUBJECT: OFFER FOR HIRING OF CASH VAN

CONFIRMATION FOR ACCEPTANCE OF THE OFFER

I/We have read and examined the notice inviting offers for hiring of cash vans, general instructions to offerers, the draft agreement to be entered with and understood all its contents and all other relevant particulars.

I/We are fully eligible to provide services of cash van and have understood the scope of services, terms and conditions. We are agreeable to extend our services for hiring of Cash Van and the hiring charges have been conveyed separately in "Financial Bid in Proforma-C".

I/We fully understand that you are not bound to accept the lowest or any offer you may receive.

I/We agree that until a regular agreement is executed, this document with the Bank written acceptance thereof shall constitute a binding contract between us.

Date:

Signature of the offerer.

(Please submit this acceptance letter in your letter head)



Registration No. of vehicle: Type of fuel: Total KMs run: Insurance valid till			
11. TOTAL INTERNAL USABLE AREA OF THE VEHICLE (Length x Width in feet)			
12. WHETHER VEHICLE OWNER IS AGREEABLE TO MODIFY THE VEHICLE AS PER BANK'S REQUIREMENT			
12. WHETHER OFFERED VEHICLE HAVE MET WITH ANY ACCIDENT OR ANY LITIGATION/ARBITRATION CASES EXISTING (If yes, please mention details)			
13. NO. OF VEHICLES OWNED BY / ATTACHED TO THE AGENCY	REG. NO. TYPE  1. 2. 3. 4.		
14. NO. OF YEARS OF EXPERIENCE (Please attach necessary proof)			
15. NAME OF BANK / PSU / TO WHICH CASH-VAN SERVICES HAS BEEN RENDERED IN THE PAST THREE YEARS			
16 .NAME OF THE BANK / PSU / GOVT. AGENCIES WHERE ENLISTED / REGISTERED ( Pl. enclose documentary proof)	NAME OF BANK / PSU / GOVT. AGENCY 1. 2. 3. 4.		
17. WHETHER THE TERMS & CONDITIONS AND THE AGREEMENT FORMAT ATTACHED WITH OFFER DOCUMENT IS ACCEPTED IN FULL			
TURN OVER	2014-15	2015-16	2016-17
18. CONTRACT PERIOD	THREE YEARS W.E.F THE DATE OF AVAILMENT OF NEW VEHICLE AS PER BANK'S SECURITY NORMS.		

19. PENALTY	RS.1000/- PER DAY FOR NON -AVAILABILITY OF THE VAN SERVICES.
20. DURATION OF AGREEMENT	3 YEARS W.E.F FROM THE DATE OF PROVIDING THE VAN.
21. OTHER CONDITIONS (ADDITIONAL)	<ul style="list-style-type: none"> <li>VEHICLE TO BE MODIFIED AS PER THE SECURITY SPECIFICATION STIPULATED BY THE BANK</li> <li>TOLL TAX TO BE BORNE BY BANK ON PRODUCTION OF ORIGINAL SLIP</li> <li>NO ENHANCEMENT WILL BE PERMITTED DURING THE PENDENCY OF THE CONTRACT.</li> </ul>
22. GST	<ul style="list-style-type: none"> <li>WILL BE PAID EXTRA AS APPLICABLE</li> </ul>

**Details of the Driver who will Drive Cash Van**

SN	NAME	Qualifications	Age	DL No & Validity	Contact No	Remarks
1						
2						
3						
4						

**DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / We have no objection if enquiries are made about the information provided in the application form / accompanying sheets / annexures.
3. The undersigned understands and agrees that any further relevant information may be requested and agrees to furnish any such information at the request of the Bank.
4. I/We undertake to comply with the tax/government guidelines and GST regulation as applicable time to time.
5. I / We agree that the decision of **CANARA BANK** in selection will be final and binding on me / us.

6. I/We understand Canara Bank is not bound to accept any proposal they may receive and that the evaluation would be carried out based on the applicable eligibility criteria and the specific supported documents submitted by me/us.
7. We have read the instructions appended to the Performa and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place :  
Date :

SIGNATURE  
NAME & DESIGNATION  
SEAL / STAMP OF OFFERER

**Financial Bid for Currency Chest Jalandhar Cash Van**

**To be submitted in separate sealed envelope super scribed as "FINANCIAL BID"**

**FINANCIAL QUOTATION**

FOR PERIOD VALID FOR THREE YEARS FROM THE DATE OF AGREEMENT		
Sl. No.	DETAILS	Rate Quoted in Rs. (All inclusive)*, **
1A	Consolidated payment (with fuel) Minimum KMs per month: without AC ( 3000 Kms)	Rs...../- per month
1B	For additional KM run in above case: without AC	@ Rs...../- per additional KM
	Total amount per month -> 1A + (500 x1B)	Rs...../-

\*GST will be paid extra as applicable on submission of the GST Bill.

\*\*Toll Tax to be borne by Bank on production of original slip.

Please note that the lowest quotation (L1) will be determined based on the total amount per month calculated as per 1A + (500x1B) mentioned above.

THERE WILL BE ..... % ENHANCEMENT IN THE ABOVE MENTIONED RATES (1A &1B) AFTER THE EXPIRY OF THE INITIAL THREE YEARS OF CONTRACT PERIOD FOR THE FURTHER PERIOD OF TWO YEARS (OPTION PERIOD) AT THE OPTION OF THE BANK. THIS ENHANCED RATE WILL BE APPLICABLE FOR TWO YEARS AFTER THE COMPLETION OF INITIAL THREE YEARS CONTRACT PERIOD.

Place :  
Date :

SIGNATURE  
NAME & DESIGNATION

SEAL/STAMP OF OFFERER