

केनरा बैंक  Canara Bank

REQUEST FOR PROPOSAL [RFP]
FOR

“Disposal of Old/Unusable/Obsolete ATMs lying at Branches/Offices under Canara Bank
Circle Office MADURAI.

[This RFP is limited to Vendors Empanelled by Canara Bank
for Disposal of E-Waste].

TENDER REFERENCE NO	: RFP – 01/MADURAI/19 -20
DATE OF TENDER DOCUMENT	: 14.01.2019
LAST DATE FOR SUBMISSION OF TENDER	: 25.01.2019 (UPTO 12.30 PM)
DATE OF OPENING OF TECHNICAL BID	: 25.01.2019 (AT 12.45 PM)
COST OF TENDER DOCUMENT	: Rs.1,180/-
EARNEST MONEY DEPOSIT/ BG IN LIEU OF EMD	: Rs.15,000/-

Issued By:

Canara Bank

T M Section, Circle office

MADURAI

Address :

ST MARYS CHURCH

East Veli Street, Madurai – 625 001

Phone No: 0452 2335403

Email : bccomdu@canarabank.com



Details in Brief

Sl. No.	Description	Details
1.	RFP No. and Date	RFP 01/2019-20 dated 14.01.2019
2.	Location Address for submission of Bid/s [Address for Communication]	The Senior Manager Canara Bank, T M Section, Circle Office, St. Marys church Eastveli street ,Madurai MADURAI Tel - 0452 2335403, 2336357 Fax- Email: bccomdu@canarabank.com
3.	Date of Issue	Date: 14.01.2019
4.	Last Date of Submission of Bids	25.01.2019, 12.30PM
5.	Date and Time of Opening Bid	25.01.2019, 12.45PM
6.	Date and Time opening of Commercial Bid.	Will be intimated at a later date.
7.	Cost of Application Money	Rs. 1180/- (including GST)
8.	Earnest Money Deposit(Refundable)	Rs. 15,000/-
This document can be downloaded from Bank's website http://canarabank.com/english/announcements/tenders		

A. Instructions to Bidders (ISB)

**Disposal of Old/Unusable/Obsolete ATMs, lying at the Branches/Office under
Canara Bank, Madurai Circle office.**

1. Introduction:

Canara Bank, Madurai Circle, intends to dispose old/unusable/obsolete ATMs (identified by Bank), lying at different branches. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to "remove the storage media viz., Harddisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank".

3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.

4.4. **Price Schedule (Commercial Offer)** is attached with this Tender notice as Annexure-I.

4.5. The empanelled vendors may inspect the items from 18.01.2019 to 24.01.2019 between 4.00P.M. to 5.00 p.m. and satisfy themselves about the items for which they are bidding for.



The Locations details where the E-Waste can be inspected are as per Annexure-I. Items are to be taken from the various branch/office premises and locations as referred in Annexure-II by the successful Vendor.

- 4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (*as per govt. guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 10 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Madurai shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders in H1 terms.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Senior Manager

**Canara Bank,
T M Section,
Circle Office
Madurai**

Contact Person/s: Mr. Alex A

Phone No 0452 2335403, 2336357,9489046419

