



(HEAD OFFICE: BANGALORE)

REQUEST FOR EXPRESSION OF INTEREST FOR EMPANELMENT OF
NETWORK INTEGRATORS FOR SUPPLY, INSTALLATION & COMMISSIONING OF LAN/WAN
DEVICES AND COMMISSIONING & MAINTENANCE OF LAN/WAN CONNECTIVITY LINKS ON
LEASED LINE/ISDN/CDMA/MPLS LINK IN OUR BANK

EOI REFERENCE NO. : EOI - 03/2011-12
DATE OF EOI DOCUMENT : 10-05-2011
DATE OF PRE-BID MEETING : 20-05-2011
LAST DATE FOR SUBMISSION OF EOI : 09-06-2011 UPTO 3:00PM
DATE OF OPENING OF EOI : 09-06-2011 AT 3:30PM
Cost of EOI Document : ₹ 5,000/-
EMD - DD / Term Deposit / BG : ₹ 5,00,000/-
NO. OF PAGES : 22

ISSUED BY : THE DEPUTY GENERAL MANAGER
CANARA BANK
ASSET PROCUREMENT & MANAGEMENT GROUP
DIT-WING, HEAD OFFICE,
NAVEEN COMPLEX, 14, M G ROAD,
BANGALORE - 560 001.

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(Senior Manager, Asset Procurement & Management Group)

The cost of EOI document is Rs.5000/- This document can be downloaded from Bank's website www.canarabank.com. In that event, the suppliers should pay the cost of the tender document by means of DD drawn on any scheduled Bank for Rs.5000/- in favour of Canara Bank, payable at Bangalore and enclose the same to EOI

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CALENDER OF EVENTS

Sl No	EVENT	DATE
1	Date of Issue	10.05.2011 TUESDAY
2	Date of Submission of Queries for Pre Bid Meeting	04.00 PM, 18.05.2011 WEDNESDAY
3	Date of Pre Bid Meeting	04.00 PM, 20.05.2011 FRIDAY
4	Date of Submission of EOI	03.00 PM, 09.06.2011 THURSDAY
5	Date of Opening of EOI	03.30 PM, 09.06.2011 THURSDAY

REQUEST FOR EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS FROM LEADING NETWORK INTEGRATORS FOR SUPPLY, INSTALLATION & COMMISSIONING OF LAN/WAN DEVICES AND COMMISSIONING & MAINTENANCE OF LAN/WAN LINKS ON LEASED LINE/ISDN/CDMA/MPLS LINK IN OUR BANK

INTRODUCTION

CANARA BANK, a premier Indian Public Sector Bank having Pan India presence, invites Expression of Interest for empanelment from leading Network Integrators for Supply, Installation & Commissioning of Network Devices across the country and Commissioning & Maintenance of LAN/WAN links on Leased Line/ISDN/CDMA/MPLS link in our Bank. Assignment involves, Supply, Installation & Commissioning of LAN/WAN devices and Commissioning & Maintenance of LAN/WAN links on Leased Line/ISDN/CDMA/MPLS link, providing technical solution, network integration with existing Networking architecture & WAN devices like Routers, Switches etc to our corporate network.

Canara Bank invites reputed vendors having office at Bangalore to submit their “Expression of Interest” who fulfill the eligibility criteria as given below for providing turnkey Network integrated services.

A vendor submitting the proposal in response to this EOI shall hereinafter be referred to as Bidder.

Bidders with following credentials shall only respond to this invitation:

A. ELIGIBILITY CRITERIA

Sl. No	Eligibility Criteria	Documents to be submitted with this EOI
1.	The bidder should have Office in India and one of their Offices in Bangalore with minimum 3 years’ experience (up to 31-03-2011) in doing Network integration related business.	Manufacturer / Dealer / Distributer Certificate. The registration no. of the firm /company along with Sales Tax no. / Valid IT Certificate /Certificate of Incorporation. Proof of doing network integration related business for 3 years
2.	The bidder should have their support centers in top 100 business centers of the Bank in the Country. In case the bidder is not having support centers at all locations an undertaking to be submitted by the bidder that the support centers shall be established as per EOI Annexure V.	The details of support centers to be provided as per Annexure-V. Details should have full address, contact person name, contact no, e-mail id, etc.
3.	The applicant must have established WAN connectivity for more than 500 locations across the country in multiple orders by using Leased Line/MPLS technology during the period of 01.04.2008 to 31.03.2011 for large corporate, Government Offices and Public Sector Units in that applicant must have established WAN connectivity for more than 150 locations across the country in a single order .	Purchase Order Copies and Satisfactory Services letter from the Customers to be produced

4.	<p>Bidders shall be the Original Equipment Manufacturers (OEM) of Network integration business.</p> <p>(OR)</p> <p>An authorized dealer</p> <p>(OR)</p> <p>Network Integrators</p>	<p>If the bidder is Manufacturer, they should have manufacturing and testing facilities of international standards and should enclose the details of locations where the manufacturing and testing facilities are available.</p> <p>If the bidder is an Authorised Dealer, an Authorisation letter from the leading OEMs of LAN & WAN Network devices to deal/market their product in India and it should be valid for a minimum period of ONE year from the date of submission of Bid.</p> <p>If the bidder is a Network Integrators, an Authorisation letter from the leading OEMs of LAN & WAN Network devices to deal/market their product in India and it should be valid for a minimum period of ONE year from the date of submission of Bid.</p>
5.	<p>The Bidder should have annual turnover of Rs. 50 crores from Network Integration alone for the last three financial years.</p>	<p>1. The Bidder must produce a certificate from the Company's Chartered Accountant to this effect (with segmented balance sheet showing income from Network integration business) stating that the company has an annual turnover of Rs. 50 crores from Network Integration alone.</p> <p>2. Audited balance Sheet and Financial Statements for last 3 Financial Years ie 2007-08, 2008-09, 2009-10</p>
6.	<p>The bidder should have implemented Network cabling solutions either fiber and/or UTP conforming to standards during the period from 01.04.2008 to 31.03.2011 for large corporate, the Governments and Public Sector Units with at least 1000 LAN points of connectivity in multiple orders & in that 200 LAN points of connectivity in a single order.</p>	<p>Purchase Order Copies and Satisfactory Services letter from the Customers to be produced</p>

Further, all bidders will have to submit the following:

1	Non Interest EMD for ₹ 5,00,000/- (Refundable)	By Term Deposit for 60 days favouring 'Canara Bank EOI - Network Integrated Services' or Demand Draft favouring 'Canara Bank payable at Bangalore' or Bank Gurantee for 6 months as per Annexure VIII.
2	Application fees for ₹ 5,000/- (Non Refundable)	By way of DD favoring "Canara Bank" payable at Bangalore.

* Failure to produce the documents as necessary proof along with the EMD and Application fee while submission of EOI proposal shall render the applicant ineligible for empanelment.

* The Bidder should submit separate DDs one each for EMD and Application Fee, if DDs are submitted.

B. SCOPE OF EMPANELMENT

1. The Empanelment would be for Network integration work required at Bank's Head Office and HO Annexe /Circle Offices, Data Centre /Data Recovery Centre and in Branches/offices across the country.
2. The Empanelment would be for a period of One year. During Empanelment period, Bank will float limited tenders amongst the qualified empanelled vendors and seek responses for various requirements. Individual tender/s will contain detailed terms and conditions, instructions, location details and scope of work.
3. Bank has the right to award the work to any of the empanelled vendors, depending on the exigencies of the work / procurement and also opt for open tendering process for any particular work / procurement depending on the nature and magnitude of work / procurement.
4. During empanelment period, Bank reserves the right to de-empanel, If the service provided by the vendor is found to be unsatisfactory or if at any time it is found that the information provided for empanelment or for any tender is false or if irregularities shown by the vendor when applying for the tenders, the Bank reserves the right to remove such vendors from the empanelled list without giving any notice to the vendor in advance. Bank's decision will be final in this regard.

C. EMPANELMENT PROCEDURE

1. The vendor will be empanelled as per the following process:
 - a. Vendors satisfying the eligibility criteria will be short listed and will be empanelled with the Bank after due scrutiny of documents submitted by the bidder.
 - b. The empanelment will be valid for one year or it may continue till the completion of next empanelment process.

- c. Bank may seek clarifications during evaluation if required, the bidder has to respond to the bank against bank's clarifications and should submit the relevant proof/supporting documents for the clarifications if applicable.

D. INSTRUCTIONS TO THE APPLICANTS

1. The response should be submitted in a structured format as per the checklist appended and it should be paginated. Each page of the application should be signed by person/s on behalf of the organization having necessary Authorisation / Power of Attorney to do so, duly affixing the company seal. Applications containing false or inadequate information are liable for rejection. (Copy of Power of Attorney or Authorization Letter from the company should be furnished along with the Bid)
2. Any alterations, erasures, overwriting, blanking out or discrepancies in figures etc may render the EOI submission as invalid
3. A pre-Bid meeting of the intending bidders will be held at **04.00 PM on Friday, 20th May 2011** at Canara Bank, Conference Hall, II Floor, Naveen Complex, 14 M G Road, Bangalore - 560 001 to clarify any point/doubt raised by them in respect of this EOI. No separate communication will be sent for this meeting. All communications regarding points requiring clarifications and any doubts shall be given in writing to the Deputy General Manager, DIT Wing, HO Bangalore by the intending bidders before **4.00 pm on Wednesday, 18th May 2011**. The Bank's reply for the pre-Bid queries will be published in our Bank's web site.
4. The Sealed envelope containing the response to EOI along with the required documents shall be superscribed on the top of the envelope "Empanelment of Network Integrated Vendors in response to **EOI-03/2011-12 dated 10.05.2011**". The EOI response should be deposited in the Tender Box kept at Canara Bank, DIT Wing, First floor, Naveen Complex, 14 M G Road, Bangalore - 560 001, **on or before Thursday, 09th June, 2011, 03:00 pm**. The responses will not be accepted directly.
5. The EOI responses should be addressed to:

**THE DEPUTY GENERAL MANAGER
CANARA BANK
ASSET PROCUREMENT & MANAGEMENT GROUP
DIT - WING, NAVEEN COMPLEX,
14, MG ROAD, BANGALORE - 560 001**

6. The EOI will be opened in the presence of the applicants on **Thursday, 09th June 2011 at 3.30 PM** at Canara Bank, 2nd Floor, Conference Hall, Naveen Complex, 14 M G Road, Bangalore. The applicant's representative may be present during the bid opening at our office address mentioned above well in time along with the authorization letter in hand from the company. The applicants may note that no further notice in this regard will be given. Further, in case the Bank does not function on the aforesaid date due to unforeseen circumstances or Holiday, then the EOI will be accepted up to **03.00 PM** on the

immediate next working day and EOIs will be opened at **03.30 PM** at the same venue on the same day. **The response not received in conformity with the above will not be evaluated.**

7. The short listed applicants will be notified in due course. Only shortlisted applicants will be invited to participate in the tender Supply, Installation & Commissioning of Network Devices across the country and Commissioning & Maintenance of LAN/WAN Links On Leased Line/ISDN/CDMA/MPLS Link In Our Bank. Assignment involves, supply, installation Commissioning Of LAN/WAN Devices and Commissioning & Maintenance Of LAN/WAN Links On Leased Line/ISDN/CDMA/MPLS Link, providing technical solution, network integration with existing Networking architecture & WAN devices like Routers, Switches etc to our corporate network. No interim enquiries will be entertained. The decision taken by the Bank shall be final and no representation or correspondence shall be entertained.
8. Canara Bank reserves the right to accept / reject any or all expression of interest received in response to this advertisement without assigning any reasons, whatsoever.
9. The bidder shall furnish a Non-interest bearing refundable deposit of ₹ 5,00,000/- by Term Deposit for **60 days** favouring 'Canara Bank EOI - Network Integrated Services' / Demand Draft favouring 'Canara Bank', payable at Bangalore/Bank Guarantee as per **Annexure VIII**.
10. The EMD of the bidders will be returned on successful completion of the Empanelment process.
11. Non-submission of DD for ₹ 5000/- towards the cost of Application and EMD for this EOI will render the EOI application submitted by the vendor as rejected. While responding bidders are requested to furnish the proof in support of having implemented Network Integrated solutions and have to provide the following details:
 1. Manpower strength
 2. Technical expertise
 3. Experience of executing large projects in India in recent past with project and client details
 4. Support and other services rendered
 5. Technical specifications of Network Integrated products.

E. CHECKLIST

Interested applicant/s conforming to the above requirements may respond by furnishing the following.

1. Covering Letter as Per **Annexure I**
2. Applicant's Profile - **Annexure II**
3. List of major clients and the quantum of orders with approximate value executed to various organisations including Major PSU Banks and other financial institutions for the last 3 years. - **Annexure III**
4. List of Bank's NAP Locations - **Annexure IV**

5. List of Service Support Details - **Annexure V**
6. Authorization letter format for Bid Opening - **Annexure VI.** (to be carried by the person who is authorized to attend the Bid opening).
7. Copy of Power of Attorney or Authorization letter from the Company designating the authorized representative of the company for signing the bid document should be furnished along with the bid document.
8. Authorization letter from the OEMs for marketing / supplying the cabling items.- **Annexure VII**
9. Bank Guarantee Format - **Annexure VIII**
10. Write up on the Company's experience/expertise in supply, installation, integration, commissioning and maintenance of LAN/WAN devices and other peripherals covering technical skills, including network capability of the company, for integrating the proposed LAN/WAN devices to our corporate network.
11. Three (3) Years Audited Balance sheet and financial statements with segmented balance sheet showing income from Network integration business and the certificate from the Company's Chartered Accountant stating that the company has an annual turnover of ₹ 50 crores from Network Integration alone.
12. Details of LAN/WAN/Network Security devices (Model Name, Original Manufacturer) of various models supplied to banks operating in India for the last three years along with the brochures of various models.
13. The details of the LAN, WAN and Network Security devices available worldwide and the product offered in India / deployed in India.
14. Details of collaboration / distributorship for supply and integrations of LAN/WAN solutions , with support document.
15. Certificate of approval of ISO 9001 and above. In respect of distributor / dealer ISO certificate of the OEM.
16. A Non-interest bearing refundable deposit of ₹ 5,00,000/- by Term Deposit/Demand Draft favouring Canara Bank payable at Bangalore/Bank Guarantee as per **Annexure VIII.**
17. The documents in support of Eligibility Criteria, wherever required as mentioned in this EOI.
18. Failure to produce the necessary proof shall render the applicant in-eligible for empanelment.

R Rajendran
Deputy General Manager

Annexure - I

Covering letter format

Offer Reference No:

Date:

To
The Deputy General Manager,
Canara Bank,
Asset Procurement & Management Group,
DIT, Naveen Complex, 14 M G Road,
Bangalore - 560 001
Karnataka

Dear Sir,

EOI Ref: EOI 03/2011-12 DT: 10-05-2011.

Having examined the EOI document including all Annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to empanel our company to supply, installation, commissioning of Lan/Wan devices and maintenance of wan links on Leased Line/ISDN/CDMA/MPLS link with the said EOI.

If our offer is accepted, we undertake to supply, installation, commissioning of Lan/Wan devices and maintenance of wan links on Leased Line/Isdn/Cdma/Mpls link in the Bank for the given period.

We enclose a Term Deposit for 60 days favouring 'Canara Bank EOI - Network Integrated Services'/ Demand Draft favouring 'Canara Bank payable at Bangalore'/Bank Gurantee as per annexure VIII for ₹ 5,00,000/- as Non-interest bearing refundable deposit EMD.

We agree to abide by and fulfill all the terms and conditions of the EOI and in default thereof, to forefiet and pay to you or your successors, or authorized nominees such sums of money as are stipulated in the conditions contained in EOI.

We enclose a list of clients in India (giving their full addresses) where the LAN/Data Cabling work undertaken by us and now been completed by us and the name and addresses of our Bankers.

We also confirm that we have not been disqualified by any PSU bank for Net work integrated related work.

Our PAN number for Income Tax is _____.

We are registered with the Sales Tax/Service Tax authorities and our registration numbers are as follows.

Sales Tax/VAT Registration Number is _____.

Service Tax Registration Number is _____.

We accept all the Instructions and Terms and Conditions of the subject EOI.

Dated this _____ day of _____ 2011

Signature _____

Signature of the Authorized Signatory with date & seal

Annexure II

APPLICANT'S PROFILE

Sl. No.	Particulars	Details (at Page no.)
A	Profile	Proof to be enclosed wherever applicable
1	Name of the Applicant	
2	Status of Applicant (Company, Partnership, Prop., etc)	
3	Classification (i.e. Manufacturer/MNC, authorized agent, dealer, others, please specify)	
4	Whether in technical collaboration with foreign company? If so give details	
5	If the applicant is a sole distributor / vendor, valid authorization letter from OEMs to deal / market their product in India and date upto which the agreement is valid	
6	Year of Establishment & Details of Registration	
7	Number of years in the business	
8	Number of years in Network Integration business	
9	Address	
10	Telephone number	
11	Fax number	
12	Email Address	
13	Website address of the Company	
14	Key person (s) with contact details	
15	Authorized official with Name and designation for the EOI	
16	Sales Tax Number	
17	Income Tax Number	
18	3 Years Audited Balance sheet and financial statements	
19	Annual turnover from Network Integration alone for the last three years (certificate from Auditor).	
20	Net Sales (in respective currency) for the last three years (enclose proof)	
21	Enclose copies of Income Tax registration and last Income Tax clearance certificate	
B	Technical Experience and Expertise	
1	Write up on the Company's experience/expertise in supply, installation, integration, commissioning and maintenance of LAN/WAN devices and other peripherals covering technical skills in doing Network Integration capability of the company, for integrating the proposed LAN/WAN expansion of our Bank. (max 5 pages)	
2	Whether technically well equipped to integrate with the existing Networking architecture of the Bank and installation and commissioning of LAN/WAN devices and configuration of	

	multiple WAN devices to the Routers/Switches etc.	
3	The details of the LAN/WAN/Network Security devices available worldwide	
4	Technical Details of LAN/WAN devices (Model Name, Original Manufacturer) of various models supplied to Organizations/Banks operating in India along with the brochures of various models.	

C	Deployment capabilities	
1	No. of WAN connections and IP-Telephony solutions established as on date in India by using Leased Line/MPLS technology.	
2	No. of WAN connections and IP-Telephony solutions established in last 12 months in India by using Leased Line or MPLS technology.	

D	Certifications	
1	Copy of ISO 9001 and above. In respect of distributor / dealer ISO certificate of the OEM.	

E	Details of personnel	
1	No. of Employees (Permanent / Under Contract) with Dept. - wise break-up [i.e. Production, Quality control, Marketing, Installation & Commissioning, Service, Spare parts, Administrative, etc]	

F	At Service Centres of the applicant all over India	
1	No. of skilled employees	
2	No. of unskilled employees	
3	No. of engineering employees	
4	No. of administrative employees	
5	List of special repair/ workshop facility available	
6	Any other information	

Wherever applicable submit documentary evidence to facilitate verification.

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our tender is liable to be rejected.

Signature of the Authorized Signatory with date & seal

Annexure - III

LIST OF APPLICANT'S MAJOR CUSTOMERS IN LAST 3 YEARS AND REFERENCES

Sl. No.	Name and complete Postal Address of the Customer (Purchaser)	Name, Designation, Telephone, Fax, Telex Nos., e-mail address of the contact person (customer)	Nature and Description, Quantity of Goods supplied by the customer during last 3 years	Value of Goods supplied in last 3 years	Whether reference Letter Enclosed
1	2	3	4	5	6

(Enclose necessary documentary proof)

Signature of the Authorized Signatory with date & seal

Annexure - IV

List of Bank's Circle Office locations

Sl.No.	Bank's NAP Locations	Whether Direct Service Support available (Yes/No)	Whether Service Support through Franchisee available (Yes/No)
1	Agra		
2	Ahmedabad		
3	1.Bangalore Metro/ 2.Bangalore Rural		
4	Bhopal		
5	Bhubaneshwar		
6	Calicut		
7	Chandigarh		
8	Chennai		
9	Coimbatore		
10	Delhi		
11	GOA		
12	Gulbarga		
13	Guwahati		
14	Hassan		
15	Hubli		
16	Hyderabad		
17	Jaipur		
18	Karnal		
19	Lucknow		
20	Madurai		
21	Mangalore		
22	Meerut		
23	Mumbai		
24	Mysore		
25	Nagpur		
26	Patna		
27	Pune		
28	Ranchi		
29	Shimoga		
30	Trichy		
31	Trivandrum		
32	Vishakhapatnam		

Annexure - V

SERVICE SUPPORT DETAILS

Sl. No.	NAME OF THE BUSINESS CENTER	NAME OF THE SERVICE CENTER	ADDRESS AND TELEPHONE No's OF THE SERVICE AGENT SUPPORTING THE CENTER IN COL. 3	IN RESPECT OF COLUMN 4 PLEASE STATE WHETHER OWN BRANCH OR FRANCHISEE	STATUS OF OFFICE, WORKING DAYS AND HOURS	NUMBER OF NETWORK EXPERTS	NUMBER OF ADMINISTRATION STAFF	VALUE OF MINIMUM STOCK OF SPARES AVAILABLE AT ALL TIMES	LIST OF MODELS & TYPES OF LAN/WAN DEVICES AND PERIPHERALS SERVICED IN LAST 2 YEARS
1	2	3	4	5	6	7	8	9	10
1	Greater Mumbai								
2	Delhi								
3	Bangalore								
4	Kolkata								
5	Chennai								
6	Hyderabad								
7	Ahmedabad								
8	Pune								
9	Lucknow								
10	Chandigarh								
11	Jaipur								
12	Noida								
13	Patna								
14	Gurgaon								
15	Bhopal								

16	Vadodara								
17	Bhubaneswar								
18	Kochi								
19	Nagpur								
20	Kanpur								
21	Guwahati								
22	Thiruvananthapuram								
23	Indore								
24	Dehradun								
25	Coimbatore								
26	Ludhiana								
27	Visakhapatnam								
28	Surat								
29	Jalandhar								
30	Navi Mumbai								
31	Ghaziabad								
32	Ranchi								
33	Faridabad								
34	Thane								
35	Raipur								
36	Panchkula Urban Estate								
37	Varanasi								
38	Mangalore								
39	Amritsar								
40	Allahabad								
41	Bidhan Nagar								

42	Agra								
43	Srinagar								
44	Rajkot								
45	Bilaspur								
46	Jammu								
47	Mysore								
48	Panaji								
49	Kalyan-Dombivli								
50	Madurai								
51	Meerut								
52	Jabalpur								
53	Jamshedpur								
54	Nashik								
55	Udaipur								
56	Shimla								
57	Sas Nagar(Mohali)								
58	Jodhpur								
59	Vijayawada								
60	Tiruchirappalli								
61	Hubli-Dharwad								
62	Patiala								
63	Gorakhpur								
64	Gandhinagar								
65	Pimpri- Chinchwad								
66	Gwalior								
67	Haora								
68	Dhanbad								

69	Panvel								
70	Thrissur								
71	Aurangabad								
72	Cuttack								
73	Margao								
74	Sambalpur								
75	Belgaum								
76	Shillong								
77	Tirupati								
78	Kozhikode								
79	Anand								
80	Ajmer								
81	Kota								
82	Puducherry								
83	Bhuj								
84	Bhavnagar								
85	Bareilly (MC)								
86	Aligarh								
87	Salem								
88	Durgapur								
89	Jamnagar								
90	Bhilai Nagar								
91	Rohtak								
92	Kukatpally								
93	Agartala								
94	Singrauli								
95	Guntur								

96	Mormugao								
97	Asansol								
98	Chaibasa								
99	Kolhapur								
100	Moradabad								

(Enclose necessary documentary proof)

Important Note:

- (i) Please specify whether the service support will be rendered by the Bidder/ Dealers /Franchise.
- (ii) If the Service Support information is not furnished strictly as per the format above, the Bid submitted by the bidder is liable for rejection at the discussion of the Bank may be treated as non - responsive.
- (iii) Please specify whether the Service Support is available at all Circle Offices of the Bank as per the list enclosed as per Annexure IV.

Signature of the Authorized Signatory with date & seal

ANNEXURE - VI

Authorization letter format

The Deputy General Manager
Canara Bank,
Asset Procurement & Management Group
DIT Wing
Naveen complex, 14 MG Road
Bangalore - 560 001

Date _____

Dear Sir,

SUB: Authorization Letter for attending the Bid Opening

REF: YOUR EOI NO: 03/2011-12 dated 10-05-2011.

This has reference to your above EOI for Empanelment of vendors for Net work integration in Bank.

Mr. / Miss/Mrs. _____ is hereby authorized to attend the bid opening of the above EOI _____ DT: _____ on _____ on behalf of our organization.

The specimen signature is attested below:

Specimen Signature of Representative

Signature of Authorizing Authority

Name of Authorizing Authority

Annexure -VII

Manufacturer's Authorization Form (MAF)

No. _____ dated _____

To
The Deputy General Manager,
Asset Procurement & Management Group,
DIT-Wing, Canara Bank,
Naveen Complex, 14 M G Road,
Bangalore-560 001
Karnataka

Dear Sir,

EOI Reference No.EOI 03/2011-12 dated 10-05-2011.

We _____ who are established and reputed manufacturers of
_____ having factories at 1. _____ and
2. _____

Do hereby authorize M/s _____ (Name and address of the Agent/Dealer) to
offer their quotation, negotiate and conclude the contract with you against the above
invitation for tender offer.

We hereby extend our full guarantee and warranty as per terms and conditions of the EOI
and the contract for the equipment and services offered against this invitation for tender
offer by the above firm.

Yours faithfully
(Name)
For and on behalf of
M/s _____
(Name of Manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturing concern
and should be signed by a competent person of the manufacturer.

Annexure - VIII

BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT

To

.....
.....
.....

WHEREAS _____(Name of Tenderer) (hereinafter called "the Tenderer" has submitted its tender dated _____ (Date) for the execution of (Name of Contract)_____ (hereinafter called "the Tender") in favour of _____ hereinafter called the "Employer";

KNOW ALL MEN by these presents that we, _____(name of the issuing Bank), a body corporate constituted under the _____ having its Head Office at _____ amongst others a branch/office at _____ (hereinafter called "the Bank" are bound unto the employer for the sum of Rs _____ (Rupees _____ only) for which payment well and truly to be made to the said Employer, the Bank binds itself, its successors and assigns by these presents;

THE CONDITIONS of this obligation are:

- (a) If the Tenderer withdraws its Tender during the period of Tender validity specified in the Tender; or
- (b) If the Tenderer having been notified of the acceptance of his Tender by the Employer during the period of Tender validity;
 - (i) fails or refuses to execute the Agreement, if required; or
 - (ii) fails or refuses to furnish the performance security, in accordance with clause _____ of conditions of Contract.

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

Notwithstanding anything contained herein

i) Our liability under this Bank Guarantee shall not exceed Rs. _____ (Rupees _____ only)

ii) This Bank Guarantee is valid up to _____ and

iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____(mention period of guarantee as found under clause (ii) above plus claim period)

Dated _____ day of _____ 20_____

SIGNATURE & SEAL OF THE BANK