

PRE-QUALIFICATION CRITERIA FOR SUPPLY ODF SECURITY ITEMS LIKE STRONG ROOM DOORS AND BB CLASS AND ABOVE SAFES, LOCKERS, TRTL/FRFC/FRRC SAFE

The bidder (OEM, Company or Authorized Dealer) should fulfill the following eligibility criteria. They are required to submit copies of documents to substantiate their qualifying criteria.

- 1) OEM should have valid ISO 9001 and ISO 14001 certifications.
- 2) OEM should have been registered under the Companies Act at least 15 years earlier from the date of empanelment notice (Registration Certificate dated year 2001 or earlier has to be enclosed)
- 3) OEM should have valid PAN, GST reg., ESIC and PF registrations.
- 4) OEM should have annual sales turnover of at least Rs. 500 Crore in India through Security Equipment only in each of the last three financial years, i.e. FY 2014-15, 2015-16 and 2016-17. (Latest CA's certificate and Audited Balance sheets & Profit & Loss Statements of last three years to be submitted)
- 5) OEM should be a profitable organization and should have shown profit in India in each of the last three financial years, i.e. FY 2014-15, 2015-16 and 2016-17. (Latest CA's certificate and Audited Balance sheets & Profit & Loss Statements of last three years to be submitted)
- 6) OEM should have been in the business of Manufacturing, Supply & Installation of Security Equipment like TRTL Safes/Record protecting Equipment (like FRFC/FRRC) for at least last fifteen years to Public sector (Bank Branches / Currency Chest. Proof of the same in the form of Valid Purchase Order Copies and Invoice/Bill copies in the last 15 years to be furnished.
- 7) The bidder/OEM should have manufactured at least 3000 Torch and Tool Resistant (TRTL) Safes of BB class and above in each of the last three financial years i.e. FY 2014-15, 2015-16 and 2016-17. (Certificate from Chartered Accountant indicating the quantity manufactured to be furnished)
- 8) OEM must possess Valid BIS License to manufacture and supply the aforementioned security. The Bidder must have been granted BIS License for above mentioned security equipments at least 15 years (Year 2001 or earlier) prior to issue of this tender. (Copy of initial BIS licenses granted to the bidder/OEM which must be dated year 2001 prior to issue of this tender as well as the latest valid renewed license must be enclosed).
- 9) The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned security equipment for at least 10 years. (OEM must give a written undertaking on Letterhead and must also give an NOC to the customer for plant visit at the cost of vendor if required)
- 10) The OEM should have Dealer Sales/Service network presence atleast in 75% district coverage of the ALL India Level. Bidder should have centralize complain service toll free no. for PAN India.
- 11) The OEM should have been empanelled with and /or having Rate Contract with at least 5 Public Sector Banks as of date of tender notice. (Valid proof of Empanelment/ Rate Contract copy of PSU Banks to be enclosed)
- 12) The OEM must furnish a valid latest Bank Solvency Certificate of Value at least Rs. 50 Crores.



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- 13) The bidder should furnish three Purchase orders during last three financial years i.e. FY 2014-15, 2015-16 and 2016-17 from any public sector bank or Govt. Office, of Total value Rs. 50 Lacs in each year for products including 8B class and above strong room doors, TRTL safes, Lockers, FRFC, FRRC.
- 14) The bidder and the OEM that the bidder is representing must not have been blacklisted / barred/Or should not be under stop procurement for any product, from supplying by any PSU Bank/ Private Bank /NBFC/Co-operative Bank /PSU Enterprises/Government Department in last 5 years. A written undertaking has to be given by the bidder as well as the OEM in this regard.
- 15) If the bidder is an authorized dealer, then
 - a. The firm must furnish valid dealership certificate from the OEM, and undertaking that the dealer is be exclusively dealing with one OEM only.
 - b. The firm has to submit Tender specific authorization letter from the OEM mentioning the range of products that the bidder is quoting for and must also give an undertaking of compliance to the tender specifications, pre-qualification criteria and Terms & Conditions
- 16) Absence of any of these details / lack of proof or lack of sufficient documents to substantiate the above shall make the tender / quote ineligible for further consideration. During the process of evaluation, if customer finds that there are any wrong details, mis-representation or false declarations given by the bidder, the customer shall have the right to disqualify and / or black list the firm and take other action as deemed necessary.
- 17) Customer reserves the right to reject the offer(s) in full or in part without assigning any reasons whatsoever.
- 18) All Bidders have to fill in the enclosed PRE-QUALIFICATION CRITERIA – CHECK LIST and enclose all supporting documents against every clause.
- 19) The customer reserves its right for splitting the order/ quantity between two bidders in 60:40 ratios. Provided the L-2 bidder agrees to match the price quoted by L1 vendor and agrees for all the terms and conditions. (L1 and L2 bidders could be representing the same OEM)
- 20) The bidder must not be blacklisted from any organization for any reason whatsoever in the last 10 years throughout India. A undertaking in this regard has to be provided during submission of document for empanelment
- 21) Random testing of aforementioned security items shall be done at the cost of vendor if doubt arises on the quality of the supplied products, if the product fails the quality testing due to any reason the vendor the vendor will be liable for replacement of the product at the cost of the vendor.



PRE-QUALIFICATION CRITERIA – CHECK LIST

S/N	Pre-Qualification Criteria	Valid Supporting documents to be submitted with the Bid	Compliance (Y/N) (With documents)												
1	Are you an ISO Certified organization	Valid ISO 9001 and ISO 14001 certifications													
2	Have you been registered under the Companies Act at least 15 years prior to the date of Tender notice	{Registration Certificate dated year 2001 or earlier} Date of Registration:													
5	Is your annual sales turnover Rs. 250 Crores or higher (only through Security Equipments in India) in each of the last 3 financial years, i.e. FY 2015-16, 2014-15 and 2013-14	Latest CA's certificate and Audited Balance sheets & Profit & Loss Statements of last 3 financial years - FY 2014-15, 2015-16 and 2016-17) mentioning the turnover. <table border="1"> <thead> <tr> <th>Turnover (Cr.)</th> <th>16-17</th> <th>15-16</th> <th>14-15</th> </tr> </thead> <tbody> <tr> <td>Gross</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Net</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Turnover (Cr.)	16-17	15-16	14-15	Gross				Net				
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Gross															
Net															
6	Are you a profitable organization in India having profit in each of the last 3 financial years i.e. FY 2015-16, 2014-15 and 2013-14	Latest CA's certificate indicating quantum of profit in each of the last 3 financial years - 2015-16, 2014-15 and 2013-14 along with Audited Balance sheets & Profit & Loss Statements of last three years: <table border="1"> <thead> <tr> <th>Crores</th> <th>16-17</th> <th>15-16</th> <th>14-15</th> </tr> </thead> <tbody> <tr> <td>Profit after Tax</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Crores	16-17	15-16	14-15	Profit after Tax								
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7	Are you in the business of Manufacturing, Supply & Installation of security items like TRTL Safes, Record protecting Equipment (like FRFC/FRRC) for at least 15 years.	Valid Purchase Order Copies and Invoice/Bill copies for such Bank Branches or Govt. Offices / Currency Chest Vault Room Security Equipment like TRTL Safes Record protecting Equipment (like FRFC/FRRC) in the last fifteen years to be furnished													
8	Quantity of TRTL Security equipment manufactured in India: <ul style="list-style-type: none"> 1500 Torch and Tool Resistant (BB class and above TRTL) Safes 2000 Record Protecting Equipment (like FRFC/FRRC) In each of the last 3 financial years: - FY 2015-16, 2014-15 and 2013-14	Certificate from Chartered Accountant indicating the quantity manufactured to be furnished. <table border="1"> <thead> <tr> <th>Item</th> <th>16-17</th> <th>15-16</th> <th>14-15</th> </tr> </thead> <tbody> <tr> <td>TRTL Safes</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Record Protecting Equipment (like FRFC/FRRC)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Item	16-17	15-16	14-15	TRTL Safes				Record Protecting Equipment (like FRFC/FRRC)				
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9	Do you have valid BIS License to manufacture and supply the aforementioned security equipment	Copy of initial BIS licenses granted to the bidder/OEM which must be dated at least 15 years prior to issue of this tender (Year 2001 or earlier) as well as the latest valid renewed license must be enclosed. <table border="1"> <thead> <tr> <th>Item</th> <th>Initial License date</th> <th>License validity</th> </tr> </thead> <tbody> <tr> <td>TRTL Safes</td> <td></td> <td></td> </tr> <tr> <td>Record Protecting Equipment (like FRFC/FRRC)</td> <td></td> <td></td> </tr> </tbody> </table>	Item	Initial License date	License validity	TRTL Safes			Record Protecting Equipment (like FRFC/FRRC)						
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10	Are you the Original Equipment Manufacturer of the Locks used in the aforementioned security equipment for atleast 10 years.	The OEM must give a written undertaking on letterhead and must also give an NOC to the bank for plant visit													
S/N	Pre-Qualification Criteria	Valid Supporting documents to be submitted with the Bid	Compliance YES / NO (With documents)												

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11	The bidder should have Dealer Service network providing atleast 75% coverage of the West Bengal, Sikkim & Andaman & Nicobar islands state. Bidder should have warehouse in WB, A&N islands & Sikkim, robust sales and service network and the bidder should have centralize complain service toll free no. for PAN India	Attach list of offices/authorized dealers, WB, Sikkim & A&N islands state wise, with address along with landline numbers and email address on letterhead. Absence of any of these details or wrong details shall make the tender ineligible																															
12	Number of PSU Banks / Govt. Offices you are empanelled with	List of PSU Banks with Valid Empanelment copy / RC Copy to be attached <table border="1" data-bbox="726 593 1300 907"> <thead> <tr> <th data-bbox="726 593 869 728">Name of PSU Bank/Govt. Office</th> <th data-bbox="869 593 997 728">Empanel / RC</th> <th data-bbox="997 593 1125 728">Products</th> <th data-bbox="1125 593 1204 728">Valid from</th> <th data-bbox="1204 593 1300 728">Valid till</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name of PSU Bank/Govt. Office	Empanel / RC	Products	Valid from	Valid till																										
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13	Are you solvent to the tune of Rs. 50 Crore	Latest Letter of Solvency from Bank in original (Letter/Certificate should not be earlier than 30 days of issue of tender)																															
14	The bidder should furnish three Purchase orders during last three financial years i.e. FY 2014-15, 2015-16 and 2016-17 from any public sector bank or Govt. Office, of Total value Rs. 50 Lacs in each year for products including Sales, Fire Resisting Filing Cabinet, Fire Resisting Record Cabinet.	Valid Purchase Order Copies and Invoice/Bill copies for such Bank Branches or Govt. Offices / Currency Chest Vault Room Security Equipment like TRTL Safes Record protecting Equipment (like FRFC/FRRC) to be furnished																															
15	Have you (as an OEM) ever been blacklisted / barred by any PSU Bank/ Private Bank/NBFC/Co-operative Bank /PSU Enterprises/Government Department in last 5 years.	A written undertaking has to be given by the bidder as well as the OEM in this regard.																															
16	Is the Bidder an Authorized Dealer of the OEM	a) The firm must furnish valid dealership certificate from the OEM, and undertaking that the dealer is be exclusively dealing with one OEM only. b) The firm has to submit Tender specific authorization letter from the OEM mentioning the range of products that the bidder is quoting for and must also give an undertaking of compliance to the tender specifications, pre-qualification criteria and Terms & Conditions																															
17	Bidder is not Blacklisted	An undertaking in this regard has to be given																															

(A) FORMAT FOR DECLARING BIDDER'S NETWORK IN THE COUNTRY

Attach list of offices/authorized dealers, state wise, with address along with landline numbers and email address on letterhead.
Absence of any of these details or wrong details shall make the tender ineligible)

In case there is no presence of the OEM in that city/town/district where Customer Office is situated, the Bidder must have its presence in the neighboring City/District/Town with whom customer can coordinate without inconvenience/delay

S/N	Customer Regional Office / Zonal Office	Situated in City/Town	State / UT	Bidder's Office or Authorised Dealer's Office (Y/N)	Complete Postal Address	LandLine No with STD Code	Fax No with STD Code	Contact person and Cell No.
1								
2								
3								
4								
5								
6								
7								
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NOTE:-

- a) The Bidder must be either an OEM empanelled in the Bank or Govt. Offices to supply the aforementioned product(s) or an Authorized dealer of that empanelled OEM.
- b) The Bidder must necessary comply to each and every Qualifying criteria with all relevant supporting documentary proof.
- c) Absence of any of these details / lack of proof or lack of sufficient documents to substantiate any of the qualifying criteria shall make the tender / quote ineligible for further consideration. During the process of evaluation, if customer finds that there are any wrong details, mis-representation or false declarations given by the bidder, the customer shall have the right to disqualify and / or black list the firm and take other action as deemed necessary.
- d) Customer reserves the right to reject the offer(s) in full or in part without assigning any reasons whatsoever.
- e) In case any bidder who is not on the panel but still quotes for the empanelment, the bid will not be considered even if the bidder qualifies the PQC and Technical parameters.
- f) The Customer reserves the right to cancel or postpone the empanelment at any stage without assigning any reason.